International Payment TUTORIAL

1. Click on My Eagle Student Sign-in to log in

Discover your calling from more than 100 programs of study

- Nuclear Medicine Technology
- iOS Coding
- Dance
- Cyber Security

GET STARTED • VISIT US • APPLY TO HCC • REQUEST FOR INFORMATION
1. Click on **Student Sign-in** to log in
Enter User ID and Password

Enter your *User ID* and *Password* then click *‘Sign In’*
To pay your Application Fee and/or Orientation Fee click on Financial Account.
To pay your Application Fee and/or Orientation Fee click on **Financial Account**
Click On
Make a Pymnt/Set up Pymnt Plan
Click On
Make a Pymnt/Set up Pymnt Plan
Make the Payment

Click here to make a payment

Your Account
- Current Balance: $0.01
- Minimum Due: $0.01

The last payment received was for $10.01 on 09/15/2016.

Your Recent Payments
- 06/15/2016: $10.01
- 08/24/2016: $10.00
- 09/09/2015: -$10.00

Your Bills
- View All

There are currently no bills for your account.

Installment Payment Plans
- You are not eligible to enroll in an installment plan at this time.

Saved Accounts
- Add New

You have no saved payment methods.

Account Details
- Email: w123456789@student.hccs.edu
- Change

Click the link: ‘Click here to make a payment’
**Student Account Online**

Jane Doe

Your account currently has the following charges:

<table>
<thead>
<tr>
<th>Description</th>
<th>Pay Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring 2014</td>
<td></td>
</tr>
<tr>
<td>Minimum Due: $0.01</td>
<td>$0.01</td>
</tr>
<tr>
<td>Balance Due: $0.01</td>
<td></td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td><strong>$0.01</strong></td>
</tr>
</tbody>
</table>

You may also pay for the following non-tuition, non-refundable charges if applicable:

<table>
<thead>
<tr>
<th>Select</th>
<th>Description</th>
<th>Pay Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>□</td>
<td>Deferred/Reproduction Fee</td>
<td>$0.00</td>
</tr>
<tr>
<td>□</td>
<td>International Orientation Fee</td>
<td>$0.00</td>
</tr>
<tr>
<td>□</td>
<td>International Application Fee</td>
<td>$75.00</td>
</tr>
<tr>
<td>□</td>
<td>Library Fee</td>
<td></td>
</tr>
<tr>
<td>□</td>
<td>MBDA Fees (For Businesses only)</td>
<td></td>
</tr>
<tr>
<td>□</td>
<td>Return Check Fee</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal</strong></td>
<td><strong>$75.00</strong></td>
</tr>
</tbody>
</table>

**Total:** $75.01

1. Select the payment types you want to make.

2. Click ‘Checkout’
Selecting a Payment Method

You have the option of paying with an American Credit Card or a check from a United States bank.

Select International Payment - Flywire if you do not have an American Credit card or American bank account and then click ‘Continue Checkout’.
Flywire – Payment Information

1. Select your **country** or **region** from the list of available options.

2. Click ‘**Next**’.
Flywire – Selecting a Payment Method

Select your preferred payment method

- **Online Bank Transfer**: 69.00 €
- **Domestic Bank Transfer in Euros (EUR)**: 68.00 €
- **PayPal in EUR**: 70.00 €

Select one of the payment options displayed on the screen.
Flywire – Payer Information

When initially entering payer information, you will be prompted to create a Flywire account to track your current (and future) payments.
Creating Your Flywire Account

Create an account

First name
Jane

Family name
Doe

Email
W123456789@student.hccs.edu

Confirm email
W123456789@student.hccs.edu

Password
Crowd2018

- Minimum of 8 characters
- At least one uppercase and lowercase character
- At least one numeric character
- At least one special character (., @, #, $, &c., etc.)

I have read, understand, and agree to the Flywire Terms of Use and Privacy Policy

CREATE AN ACCOUNT

Already have an account?
Log in now
Once you have finished creating your **Flywire** account, you will then be able to return to the previous screen to finish entering the payer’s information. Be sure to enter the **payer’s** name and address.

You may enter either a domestic or international phone number to receive text notifications on your payment(s) status. Please ensure that you select the correct country code.

Click on the box to agree to **Flywire’s Term of Use** and **Privacy Policy**, and select ‘Next’ to continue.
Flywire – Information for the Receiver

1. Indicate the nature of the payer’s relationship to the student.

2. Select the Payment Type which best describes the payment. You may select:
   - Student account payment
   - Admission deposit
   - Other

When paying either the International Orientation Fee or the International Application Fee, you must select the ‘Admission Deposit’ option.

3. Verify the Student Information is accurate before selecting ‘Next’
The following screen will display the payer’s information, as well as the student account whose tuition and fees will be paid for. Please review carefully before proceeding to the next step.

<table>
<thead>
<tr>
<th>Payment information</th>
<th>68.00 €</th>
<th>Houston Community College will receive $75.01</th>
</tr>
</thead>
<tbody>
<tr>
<td>Country or region</td>
<td>Belgium</td>
<td></td>
</tr>
</tbody>
</table>

| Payment method       | Domestic Bank Transfer in Euros (EUR) |

<table>
<thead>
<tr>
<th>Payer information</th>
<th>John</th>
</tr>
</thead>
<tbody>
<tr>
<td>Family name</td>
<td>Doe</td>
</tr>
<tr>
<td>Address 1</td>
<td>1234 XYZ</td>
</tr>
<tr>
<td>City</td>
<td>Houston</td>
</tr>
<tr>
<td>State / Province / Region</td>
<td>TX</td>
</tr>
<tr>
<td>Zip code / Postal Code</td>
<td>77042</td>
</tr>
<tr>
<td>Country</td>
<td>Belgium</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:W123456789@student.hccs.edu">W123456789@student.hccs.edu</a></td>
</tr>
</tbody>
</table>
If any information appears incorrect, you may click on the "Previous" button to go back and make any necessary corrections.

If no changes are required, select the 'Pay' button to proceed to the next step.

<table>
<thead>
<tr>
<th>Contact Information</th>
<th>The person filling out this form is:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Family member</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Payment Information</th>
<th>Payment Type</th>
<th>If Other, please specify:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Admission deposit</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Student Information</th>
<th>Student ID</th>
<th>First Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>123456789</td>
<td>Jane</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Middle Name</th>
<th>Last Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Doe</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Date of Birth</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>01/01/2000</td>
</tr>
</tbody>
</table>
*NOTE: Your payment is now pending with Flywire. You will need to initiate the bank transfer via online banking, telephone OR an in-person visit to the bank. To begin the process, proceed to the “Step 2 Make the bank transfer to Flywire” to obtain Flywire’s payment instructions for wire transfers.

Follow the steps below to pay $75.01 before July 4, 2019 or your payment will be cancelled automatically.

1. Now, you need to make a bank transfer to us at your bank

   Use your preferred option depending on your bank:

   **Online banking**
   Open a new browser tab/page, access your bank and make a transfer using the instructions from step 2.

   **Telephone**
   Call your bank and make a transfer by phone using the instructions from step 2.

   **In-person visit**
   Print the instructions from step 2 and go to your bank in person to make the transfer.
Select the ‘Download Auth Letter and Instructions’ button to obtain transfer instructions.
**NOTE:** The next two pages represent an example of the document you will print and take in to your local bank.
Payment Instructions

Summary

You’ve booked a payment of 68.00 EUR to Houston Community College on July 02, 2019. With an exchange rate of 1.10751, your institution will receive 75.01 USD.

Houston Community College has partnered with Flywire Payments Corporation or one of its affiliates to process international payments. As an agent of Houston Community College, Flywire remits funds to their accounts located in the United States. Additionally, this service allows Houston Community College to maintain the privacy of banking information to reduce susceptibility to fraudulent activity.

Details for Money Transfer

<table>
<thead>
<tr>
<th>Amount and Currency to send</th>
<th>68.00 EUR</th>
</tr>
</thead>
<tbody>
<tr>
<td>Remittance Information/Reference</td>
<td>HHC264643541 - Houston Community College</td>
</tr>
<tr>
<td>Beneficiary</td>
<td>Flywire Payments Corporation</td>
</tr>
<tr>
<td>Beneficiary Address</td>
<td>141 Tremont Street, 10th Floor, Boston, MA 02111 (USA)</td>
</tr>
<tr>
<td>Beneficiary Bank</td>
<td>CITIBANK NA</td>
</tr>
<tr>
<td>Beneficiary Bank Address</td>
<td>Jose Ortega y Gasset 29, Planta 4, 28006 - Madrid (SPAIN)</td>
</tr>
<tr>
<td>IBAN</td>
<td>ES381474000140660146008</td>
</tr>
<tr>
<td>Beneficiary Bank SWIFT/SIC Code</td>
<td>CITIESMMXXX</td>
</tr>
<tr>
<td>Detail of charges</td>
<td>OUR</td>
</tr>
<tr>
<td>Status</td>
<td>Please allow up to 72 hours for Flywire to update the progress of your payment on your dashboard. You will receive an email when that happens.</td>
</tr>
<tr>
<td>Instructions to Sender/Sender Bank</td>
<td>To fulfill the payment with Flywire please send EUR. Sending any other currency will incur extra cost due to foreign exchange fees.</td>
</tr>
<tr>
<td>Notes</td>
<td>Please make sure that the Payment ID shown is included in the payment description or reference field. Otherwise, delays in processing your payment will be experienced. Plus, send Euros (EUR) to the above account. Sending any other currency will incur extra cost due to foreign exchange fees.</td>
</tr>
</tbody>
</table>

Important: Payment instructions can only be used once and expire after July 04, 2019.
Flywire – Finalizing the Wire Transfer

Once the funds have been submitted by your bank, simply select the ‘I’ve Sent The Funds’ button to notify Flywire of your payment.

Only when the bank transfer is made, let us know you have made the bank transfer by clicking on I’ve sent the funds.

You will get an email and you will be able to track your bank transfer status.

I’VE SENT THE FUNDS
Thanks for your payment! We'll send a confirmation email once we receive the funds.

You send to Flywire

68.00 €

Houston Community College receives

$75.01

Your funds are on the way!
Please allow 2-3 business days for your funds to arrive.

Add this payment to your Flywire account

Manage your payment

- View payment details
- SMS notifications
- Cancel payment
- Download payment receipt

Haven't sent the funds yet? Begin by viewing your payment instructions.
Payment pending for Houston Community College

flywire Support <support@flywire.com>
Tue 7/2/2019 2:43 PM
To: Jamie Doe  

Payment pending

Thank you for initiating the payment with Flywire. Your unique payment reference number is HCC264643541

Flywire will deliver HCC264643541 to Houston Community College.

To complete your payment, please pay 68.00 EUR to Flywire before July 04.

GO TO YOUR PAYMENT

Your payment reference HCC264643541 is only valid until July 04.

Please take into account that if you don't link this payment to your Flywire account, the link will not be reachable after 90 days.

Flywire is available around the clock to answer your questions. Contact our customer support team for help.

Contact us