Spring 2020 Grading Steps

1. Sign in to HCC Student System

2. Select Academic Records Tile

3. Select View Grades

4. Select Grading Option
   - Courses that qualify for the Grade Option for Spring 2020 term will display the choice to “Select Grading Option.”

5. Choose Grade Option
   - Choose your grade option and click “Done” or click “Cancel” to keep assigned grade.

6. Acknowledge Statement
   - Once the Grade Option is made, the impact and acknowledge statement is displayed.
After your selections are made, “Select Grading Option” will change to “View My Grading Selection” next to each class.

**Note:** The original letter grade will continue to display on the View Grades panel as illustrated below.

- Students who did not select the Pass/Fail Option will see their grade in the Grade column.

HCC is implementing a temporary change to our grading policy for Spring 2020 classes. To understand how this impacts your academic record, please view the Spring 2020 grading policy.

This selection will be your final grade.

Verify Grading Choice

- View My Grading Selection

View Grades

- After the grading process job is run at 5 pm on May 22, students who selected the Pass/Fail Option will see Pass or Fail under the Grade column.
- Students who did not select the Pass/Fail Option will see their grade in the Grade column.

Positive and Negative Consequences of the Options

<table>
<thead>
<tr>
<th>Positives</th>
<th>Negatives</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reduces the stress related to course grade.</td>
<td>Students experience “normal” course grade stress.</td>
</tr>
<tr>
<td>Pass/Fail is neutral to your GPA.</td>
<td>Does not help students in most health science programs like nursing, public safety and other disciplines that require a specific grade in each course in order to meet certification/ licensure requirements.</td>
</tr>
<tr>
<td>Often strengthens your willingness to continue in a challenging course.</td>
<td>Does not help your GPA. You must have a 2.0 to graduate.</td>
</tr>
<tr>
<td>Enhances your knowledge of subject and minimal standards.</td>
<td>For students on probation, your GPA stays the same. You do not improve your GPA and are not able to get off probation.</td>
</tr>
<tr>
<td>Does not help students in majors that require a specific grade to be earned before advancing to the next course (e.g., health sciences).</td>
<td>Does not accurately show how well you mastered the content.</td>
</tr>
<tr>
<td>Does not allow conversion to a letter-based grade at a later date is possible.</td>
<td></td>
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</tbody>
</table>

Created by Annette Lott, Enrollment Management-Central