

HCC ID: \_\_\_\_\_

## Legal Waiver and Release Form

The Office of International Student Services at Houston City College (HCC) provides staff for the purpose of advising, guiding, and supporting international students through the admission and immigration processes. The Principal Designated School Official (PDSO), Designated School Officials (DSO), Counselors, and other employees are trained to work with international students to ensure a smooth and successful transition to HCC. The primary goal of the International Office is to provide information and support to F-1 and M-1 students seeking admission to HCC. The PDSOs and DSOs are the liaisons between the school and the United States government regarding all relevant issues relating to this group of international students and must ensure that the school maintains its eligibility to admit international students.

The law requires HCC to collect the following information from students regarding F and M visas: Biographical information, visa classification and date of issuance, and any change or extension of visa classification, academic status (e.g., full-time enrollment), and any disciplinary action taken by the school as a result of a crime committed by the international student. All information provided is for educational purposes only.

I understand that in consideration of my acceptance to HCC, I have an obligation to attend one of the offered online information sessions. The DSO is responsible for reporting and updating information with the U.S. Citizenship and Immigration Service (USCIS) relating to the immigration status of international students. The DSO is in no way an "Advocate" or a "Representative" for the student in a legal capacity. All matters relating to the immigration status of the student are the student's responsibility, and not the responsibility of HCC.

I hereby release all employees of HCC from any and all liabilities resulting from the advice given by a DSO or staff of the International Office. I understand that DSOs and other HCC employees do not provide legal advice to students. If a student has an immigration issue that requires legal advice, the student is encouraged to seek legal counsel from a qualified immigration attorney not affiliated with HCC.

### The Undersigned Has Read the Above Waiver and Release and Signed It Voluntarily.

I agree to the conditions stated above. (This declaration must be signed by the student, or a parent/guardian, if the student is under the age of 18.)

#### Student Information:

Student's Name (Print) \_\_\_\_\_ Date of Birth (MM/DD/YYYY) \_\_\_\_\_

Student's Signature \_\_\_\_\_ Date (MM/DD/YY) \_\_\_\_\_

#### Parent / Legal Guardian (Only If student is under 18):

Parent / Legal Guardian (Print) \_\_\_\_\_

Parent / Legal Guardian Signature \_\_\_\_\_ Date (MM/DD/YY) \_\_\_\_\_

#### Interpreter (Where applicable):

Interpreter's Signature \_\_\_\_\_ Date (MM/DD/YY) \_\_\_\_\_