

NOTICE OF FILING OPPORTUNITY AND NOTICE OF DEADLINE TO FILE APPLICATIONS FOR PLACE ON THE BALLOT

Houston Community College (HCC) Trustee Elections November 4, 2025

On **Tuesday, November 4, 2025**, HCC will hold an election to fill three (3) HCC Board of Trustees positions in geographic districts I, II, and VII.

Interested candidates desiring to run for an HCC Trustee Position must file for a place on the general election ballot between **Saturday, July 19, 2025**, and **Monday, August 18, 2025, at 5:00 p.m.** All applications must be filed in person, by mail, e-mail, or fax at:

**Houston Community College
Board Services Office
3100 Main, 12th Floor, Room 12D13
Houston, TX 77002
E-mail: board.services@hccs.edu
Fax: 713.718.2120**

The HCC Office of Board Services will accept applications for a place on the general election ballot during the designated filing period, Monday through Friday between 9:00 a.m. – 5:00 p.m. **NO applications will be accepted after 5:00 p.m. on Monday, August 18, 2025.** There is no filing fee.

Please [download the Application for place on ballot](#) or pick up an application form from HCC Office of Board Services at the address listed above. Information is also available on the Texas Secretary of State's website at <https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml>.

For additional election information, please visit the Trustee Elections on HCC's website: <https://www.hccs.edu/about-hcc/board-of-trustees/board-information/trustee-elections/>.

For remaining questions, please contact the HCC Office of Board Services at 713-718-8398. Please note that HCC Office of Board Services is unable to and does not provide legal advice to potential candidates. This information is provided to help potential candidates with useful information. The information is provided only as a guide. HCC does not provide legal advice to potential candidates. Rather, it is the responsibility of each candidate to ensure that he/she is in compliance with all legal requirements.

The Texas Ethics Commission is the agency responsible for administering various laws including but not limited to Title 15, Election Code, concerning political contributions and expenditures, and political advertising.

Houston Community College 2025 Trustee Elections	
Which trustee positions are on the ballot in the November 2025 election?	Trustee Position, District I (Term expires - 12/31/2025) Trustee Position, District II (Term expires - 12/31/2025) Trustee Position, District VII (Term expires - 12/31/2025)
How long is the term of office?	6 years

Where do I File?	HCC Board Services Office 3100 Main Street, 12 th Floor, Suite 12D13 Houston TX, 77002 Email Address: board.services@hccs.edu Fax: 713.718.2120
First Day to File for Place on Ballot or a Declaration of Write-In Candidacy	Saturday, July 19, 2025
Last Day to File for Place on Ballot	Monday, August 18, 2025, at 5:00 p.m. Late filings WILL NOT be accepted.
Last Day to File a Declaration of Write-in Candidacy	Friday, August 22, 2025, at 5:00 p.m.
Location of next officer election	Locations determined by the Counties: https://www.harrisvotes.com and https://www.fortbendcountytx.gov/government/departments/elections-voter-registration
What are the candidate eligibility requirements for office in Texas?	See Section 141.001, Election Code.
Candidate Eligibility Requirements	• Must have resided continuously in the HCC geographic district for which the candidate is applying to appear on the ballot six months prior to the last date on which the candidate could file to be listed on the ballot. • Must have resided continuously in the State of Texas for 12 months immediately preceding the filing deadline. • Must be a qualified registered voter in the geographic district within HCC for which the candidate is applying to appear on the ballot. • Must be 18 years or older on the first day of the term of office to be filled. • Must be a citizen of the United States. • Must have not been finally convicted of a felony (unless the person has been pardoned or similarly released from the resulting disabilities of the felony). • Must have not been determined by a final judgment of a court exercising probate jurisdiction to be either (a) totally mentally incapacitated or (b) partially mentally incapacitated without the right to vote. • No compensation is provided for the role of Trustee. Candidates must be willing to serve without compensation. • Trustees will be subject to certain nepotism laws. Candidates should also be aware of applicable nepotism laws.
Is there a fee?	No
Election Day	Tuesday, November 4, 2025