



**Solicitation Amendment No. 2**

<b>To: Prospective Bidder/Offeror:</b>	<b>Date:</b>
Prospective Proposers	November 26, 2019
<b>Project Title:</b>	<b>Project No.:</b>
Chemical Fume Hood Inspection, Certification and Maintenance Services	RFP-C 20-01
<b>Description of Solicitation Amendment:</b>	
<p>The Request for Proposal (Project RFP-C No. 20-01) is hereby amended as set forth below:</p> <ol style="list-style-type: none"> <li>1. Questions and answers have been released (below).</li> </ol> <p>Please visit our website at <a href="https://www.hccs.edu/about-hcc/procurement/">https://www.hccs.edu/about-hcc/procurement/</a></p> <p>Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.</p>	
<b>Acknowledgement of Amendment No. by:</b>	<b>Date:</b>
<b>Company Name (Bidder/Offerer):</b>	
<b>Signed by:</b>	
<b>Name (Type or Print):</b>	<b>Title:</b>

**REQUEST FOR PROPOSAL**  
**PROJECT NO. RFP-C 20-01**  
**CHEMICAL FUME HOOD INSPECTION, CERTIFICATION AND MAINTENANCE SERVICES**  
**QUESTIONS AND ANSWERS No. 1**

Date: November 25, 2019  
To: Prospective Respondents  
From: Procurement Operations Department, Houston Community College  
Subject: Questions and Answers Responses

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Q1. For Test and Certification of BSC's – All of our technicians will test these units in accordance with Manufacturer's Specifications and NSF/ANSI 49 (Annex F) Current Version. Approximately 40-45 of our 110+ technicians nationwide are currently NSF certified, as some universities do require that the technician testing BSC's must have a current NSF cert.

Do you have that requirement, or would any field certifier be able to test your units as long as they follow the NSF procedures?

**Response: HCC does not have that requirement. The BSC's at our campuses are not being used for research.**

Q2. Our firm does not repair anything external to fume hoods, i.e. exhaust blowers, pulleys, belts, motors or ductwork. We can provide a bid for test and certification of the units themselves, troubleshoot/repair hourly labor charge for any issues on the units themselves, etc.

We would like to know if a partial bid would be accepted for the services we have capability for?

**Response: Yes. You should consider sub-contracting repair services.**

Q3. If a partial bid would be still be acceptable for consideration, could you please further detail what your expectations would be insofar as "PM Service"?

- a. Would the PM service be requested at an ad hoc basis or planned in advance for certain depts.?
- b. Is there a PM checklist available that details HCC expectations or would our technicians be performing a general troubleshoot on problematic hoods?

**Response:**

**(a) PMs will be scheduled every 6 months (semi-annually) to assess all mechanical parts of the fume hood. PMs would include inspection of the mechanics of the fume hood with replacement of belts and greasing moving parts if needed. Any major repair work that is a result of the PM process will be considered repairs and will be treated separately as a repair.**

**(b) There is no formal PM service checklist.**

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation

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