

REQUEST FOR PROPOSAL

PROJECT NO. RFP-C 18-21

NEO'S MARKET & BAKERY AND CULINARY ARTS PROGRAM FOOD SUPPLIERS

QUESTIONS AND ANSWERS NO. 1

Date: July 17, 2018

To: Prospective Proposers

From: Procurement Operations Department, Houston Community College

Subject: Questions and Answers Responses

1. May we please get the spec information on the poultry and meat tab? We are looking for the information on whether chicken has any marinade, solution, etc. Also, the grade of meats such as choice, select if it is not listed on the tab.

Response: No marinades or solutions added. "Choice or Select"

2. Some of the items are quite unique and may not be part of our current product mix. Do we have to have an item and price on every item? If we don't stock something do, we just not bid on that item?

Response: You do not have to price every item; do not bid on the items you do not stock.

3. Are we able to copy and paste over a pack size listed if our pack is different?

Response: No, add a column to the right border to show alternate package quantity.

4. I see the formula in the sheet is based on the current pack and how it was purchased. We are updating the pack to what we stock the item as and the price will be entered. As an example, oil, olive 75/25 blend the way it is currently being purchased is 4/1 gallon, our pack is 6/gallon. The formula is set to take a case price x the quantity purchased and extend that value out. It won't be an apple to apples comparison because our pack is 6 and the formula is based on a case pack of 4. Will someone be analyzing the pack sizes?

Response: No, add a column to the right border to show alternate package quantity.

5. Where is the quantity column in excel dictated from? Is this weekly movement, monthly movement, or yearly movement?

Response: Annual.

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project,

bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation.

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