

Solicitation Amendment No. 1

Page 1 of 2

To: Prospective Bidder/Offeror:	Date:
	August 16, 2006
Project Title:	Project No.:
Landscaping and Grounds Maintenance Services	Project No. 06-34
<p>I. Proposal Due Date/Time: The proposal due date/time is hereby extended until 4:00 (Local Time) on August 25, 2006.</p> <p>II. The solicitation for Landscaping and Grounds Maintenance Services (Project No. 06-34) is hereby amended as follows:</p> <p>A. By deleting Attachment No. 2, Schedule of Items and Prices, in its entirety and substituting the revised Attachment No. 2, Schedule of Items and Prices dated 08/16/06, attached hereto and made a part hereof.</p> <p>B. Attachment No. 3, Scope of Services, Section II, Paragraph 2 entitled Special Landscaping/Maintenance Requirements for System Administration Building and Parking Garage Facility is amended to read as follows:</p> <p>“In addition to performing the work tasks specified in Section I, above, the Contractor shall also perform additional work tasks at the System Administration Building and Parking Garage Facility. The System facility located at 3100 Main has container plants (West Courtyard near Travis Street). Maintain the trees and grass Travis and Elgin and Travis and Rosalie including the beds in the courtyard. The Parking Garage Facility also has container plants that shall be maintained according to the requirements of this document (including elevator lobby areas). Maintain the trees and grass along Travis and Elgin and Travis and Stuart. Contractor shall include the materials (plant materials, soils and soil amendments) for a complete installation of the annuals and associated plant materials for the plant containers at the System Facility location. Maintenance and changing of seasonal color will be required (as noted in Attachment 3A).”</p>	
Acknowledgement of Amendment No. _____ by:	Date:
Company Name (Bidder/Offerer):	
Signed by:	
Name (Type or Print):	Title:

C. Attachment No. 3, Scope of Services, Section XIII, entitled Tractor Mowing is amended by adding the location of Seinna Plantation and a description of tractor mowing service requirements at the Northeast Campus.

1. Seinna Plantation

Hwy 6 @ Sienna Blvd.
and Tramel Blvd.

2. The contractor shall use a finishing mower inside the jogging track, on the east, west and south sides of the Jogging track.

Boundaries for finishing mowing: Five (5) feet beyond the track and on the west side of the track, from the track to the street. The remaining acreage shall be tractor mowed.

D. Attachment No. 3C, entitled HCC Locations and Contacts is amended by adding the location of Seinna Plantation.

- Sienna Plantation
Hwy 6 @ Sienna Blvd.
and Tramel Blvd.

ATTACHMENT NO. 2

SCHEDULE OF ITEMS AND PRICES
For
LANDSCAPING AND GROUNDS MAINTENANCE SERVICES
(Revised 8/16/06 – Amendment No. 1)

The Proposer/Contractor shall furnish all resources and services necessary and required to provide Landscaping and Grounds Maintenance Services, in accordance with the specifications, and the general terms and conditions of the proposed contract for the amount(s) listed herein.

SECTION I – Landscaping and Grounds Maintenance

Item No.	Description of Work/Item(s)	Qty.	Unit	Unit Price	Total Extended Price
001	Landscape and Grounds Maintenance Services for Northeast Campus (Three (3) locations: Northeast Campus, Northline Mall - <u>Boundaries</u> : All grass areas including the ditch areas and the detention pond and the Automotive Technology Training Center locations)	12	Month	\$_____	\$_____
002	Landscape and Grounds Maintenance Services for Northwest Campus (Three (3) locations: Town & Country, Westgate and Katy Mills locations)	12	Month	\$_____	\$_____
003	Landscape and Grounds Maintenance Services for Southwest Campus (Nine (9) locations: Alief Center, Stafford Campus, Scarcella, Applied Technology, Gulfton, 2811 Hayes Rd., Sienna Plantation, Greenbriar and West Loop Center locations)	12	Month	\$_____	\$_____

SECTION I – Landscaping and Grounds Maintenance (Cont’d)

004	Landscape and Grounds Maintenance Services for Southeast Campus (Four (4) locations: Morales Buildings, Eastside Annex, and St. Andrews Church and Residence at 2320 Garland)	12	Month	\$ _____	\$ _____
005	Landscape and Grounds Maintenance Services for Central Campus (Three (3) locations: Central Campus, Willie Gay Hall and Educational Development Center locations)	12	Month	\$ _____	\$ _____
006	Landscape and Grounds Maintenance Services for Coleman Health Science Center	12	Month	\$ _____	\$ _____
007	Landscape and Grounds Maintenance Services for the System (One (1) location: Administration Building – Boundaries: Travis and Elgin and Travis and Rosalie including the beds and containers in the courtyard and the Parking Garage Facility – Boundaries: Travis and Elgin and Travis and Stuart, also container plants on the second, third and forth floors)	12	Month	\$ _____	\$ _____

Total Proposed Price (Item Nos. 001 – 007): \$ _____

SECTION II – Tractor Mowing of acreage on monthly basis at the following locations:

<u>LOCATION</u>	<u>LOT SIZE</u>	<u>PRICE PER LOT/Per Month</u>	<u>Extended Price</u>
1. Willie Gay Hall 1999 W. Airport @ 288	40 acre Lot	\$ _____ x 12 =	\$ _____
2. Northeast Campus 555 Community Drive	66 acre Lot	\$ _____ x 12 =	\$ _____
3. Stafford Campus 10141 @ 288 Cash Road	50 acre Lot	\$ _____ x 12 =	\$ _____
4. Westgate 1550 Fox Lake	27 acre Lot	\$ _____ x 12 =	\$ _____
5. Seinna Plantation Hwy 6 @ Sienna Blvd. and Tramel Blvd.	50 acre Lot	\$ _____ x 12 =	\$ _____
6. Alief Center 2811 Hayes Rd.	13 acre Lot	\$ _____ x 12 =	\$ _____

Total Proposed Price (Section II): \$ _____

Grand Total Proposed Price (Sections I & II): \$ _____

SECTION III – Additional Optional Services (To be ordered by HCC as needed):

1. Tree addition/replacement services:
 - A. Labor: _____/hr.
 - B. Cost of materials: (reimbursable at cost; not to exceed \$10,000.00/Annually)

SECTION III – Additional Optional Services: (Cont'd)

2. Irrigation/sprinkler systems repairs or additions:

A. Labor: _____/hr.

B. Cost of materials: (reimbursable at cost; not to exceed \$10,000.00/Annually)

3. Additional Landscaping (bedding, plants etc.):

A. Labor: _____/hr.

B. Cost of materials: (reimbursable at cost; not to exceed \$10,000.00/Annually)

III. Questions and Answers for Project No. 06-34 (Page 1 of 1)

The following written questions regarding subject RFP were received in the Purchasing Department prior to the deadline for submitting written inquiries of August 4, 2006 at 4:00 p.m. (local time).

Question No. 1 – Parking Garage – Could you give me the boundaries for the parking garage. Do we maintain the trees and grass along Travis and Elgin, Travis and Stuart and Main and the beds along Main?

HCC Answer – See Item No. 7, “Section I” of the revised Attachment No. 2.

Question No. 2 – Administration Building – Could you give me the boundaries for the Admin. Building. Do we maintain the trees and grass around the building and beds. There doesn't seem to be anything in the back of this building to be maintained?

HCC Answer – See Item No. 7, “Section I” of the revised Attachment No. 2.

Question No. 3 – Westgate – Do we need to include the nursery in the maintenance?

HCC Answer – The nursery is not included in solicitation requirements.

Question No. 4 – What are the requirements for the following locations.
Northeast Campus – Jogging Track, Soccer Field and the Training Academy Field. The fields that are to be tractor mowed look like they are not being mowed with a tractor but some other kind of mower. Could you clarify if a tractor is to be used or what type of mower should be used?

HCC Answer – See Amendment No. 1 (page 2 of 2).

Question No. 5 – Northline there is no grass. What are the boundaries for this campus.

HCC Answer – See Item No. 1, “Section I” of the revised Attachment No. 2.

Question No. 6 – At the Pinemont location Sal Esparza Inc. (SEI) was told no exterior maintenance only interior plant maintenance.

HCC Answer – Pinemont is not included in this solicitation requirements.

Question No. 7 – Town and Country- What are the boundaries around HCC Facilities for this location. This is a shopping center.

HCC Answer – Contractor will only be responsible for grass and beddings on HCC properties located at 1050 West Sam Houston Parkway.

Question No. 8 – I just need to clarify that Missouri City Center is not included in the grounds maintenance bid.

HCC Answer – Missouri City Center is not included in this solicitation No. 06-34 requirements.