

Human Development Programs

- 2 Child Development-AAS
- 3 Child Development Administration-Certificate
- 4 Child Development Associate Training Award-Marketable Skills Achievement Award
- 5 Early Childhood-Certificate
- 6 In-Home Specialist/Nanny-Certificate
- 7 Educational Paraprofessional-Certificate
- 8 Cosmetology Operator-AAS
- 9 Cosmetology Operator-Certificate
- 10 Facial Specialist-Certificate
- 11 Manicure Specialist-Certificate
- 12 Salon Manager-Certificate
- 13 Cosmetology Instructor-AAS
- 14 Cosmetology Instructor-Certificate
- 15 Culinary Arts-AAS
- 17 Culinary Arts-Certificate
- 18 Baking and Pastry Specialization-AAS
- 20 Baking and Pastry-Certificate
- 21 Baker Award-Marketable Skills Achievement Award
- 22 Cake Decorator Award-Marketable Skills Achievement Award
- 23 Pastry Cook Award-Marketable Skills Achievement Award
- 24 Health and Fitness Instructor-AAS
- 25 Health and Fitness Instructor-Certificate

**HOUSTON COMMUNITY COLLEGE SYSTEM
EDUCATIONAL PLAN/TRANSFER SUBSTITUTION PETITION**

___ FA ___ VA

NAME:	SS#:	DATE:
COLLEGE:	COUNSELOR/ADVISOR:	CATALOG YEAR: 05-06

CHILD DEVELOPMENT - ASSOCIATE IN APPLIED SCIENCE

HCCS Course Requirement	Transfer/ Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST YEAR						
FIRST SEMESTER						
ENGL 1301 Composition I						
TECA 1311 Educating Young Children						
TECA 1354 Child Growth and Development						
CDEC 1356 Emergent Literacy for Early Childhood						
CDEC 2326 Administration of Programs for Children I						
SECOND SEMESTER						
XXXX #3## Directed Elective*						
XXXX #3## Approved Humanities/Fine Arts Elective						
CDEC 1358 Creative Arts for Early Childhood						
SOCI 1301 Introduction to Sociology OR						
SOCI 2301 Marriage and Family						
CDEC 1319 Child Guidance						
SECOND YEAR						
FIRST SEMESTER						
PSYC 2301 Introduction to Psychology						
TECA 1303 Family, School, and Community						
CDEC 2307 Math and Science for Early Childhood						
CDEC 1359 Children with Special Needs						
XXXX #3## Directed Elective *						
SECOND SEMESTER						
XXXX #3## Free Elective						
XXXX #3## Approved Math/Natural Science Elective						
TECA 1318 Wellness of the Young Child						
CDEC 2380 Cooperative Education-Early Childhood Provider/Assistant OR						
CDEC 2386 Internship-Child Development and Early Childhood or Provider Assistant **						
XXXX #3## Directed Elective*						
*Directed Electives:CDEC 1323;1393, 1391, 1321, 1313, 1394, 1317, 2322, 2324, 2341; BUSG 1370 and BMGT 1301; POFI 1301or TSC 1309 or COSC 1401 or BCIS 1405 and all EDUC courses.						
Alternative electives may be chosen with prior departmental approval.						
** Field internship must be a total of 3 semester hours (total of 240 lab hours) and may be taken in 2 or 3 credits at a time.						

NOTE: The laboratory component of all courses requiring laboratory must be completed in order to fulfill degree requirements.

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CHILD DEVELOPMENT - CERTIFICATE - EARLY CHILDHOOD

HCCS Course Requirement	Transfer/ Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST SEMESTER						
ENGL 1301 Composition I *						
TECA 1311 Educating Young Children						
TECA 1318 Wellness of the Young Child						
CDEC 1356 Emergent Literacy for Early Childhood						
SECOND SEMESTER						
TECA 1354 Child Growth and Development						
CDEC 1319 Child Guidance						
CDEC 2307 Math and Science for Early Childhood						
CDEC 1358 Creative Arts for Early Childhood						
THIRD SEMESTER						
PSYC 2301 Introduction to Psychology OR						
SOCI 1301 Introduction to Sociology OR						
CDEC 1359 Children with Special Needs						
CDEC 2326 Administration of Programs for Children I						
CDEC #3## Elective						

* Placement testing required for English and TECA courses.

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COLLEGE:

COUNSELOR/ADVISOR:

CATALOG YEAR: 05-06

CHILD DEVELOPMENT - CERTIFICATE - IN-HOME SPECIALIST/NANNY

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST SEMESTER						
ENGL 1301 Composition I*						
TECA 1354 Child Growth and Development						
CDEC 1358 Creative Arts for Early Childhood OR						
CDEC 1356 Emergent Literacy for Early Childhood						
CDEC 1319 Child Guidance						
SECOND SEMESTER						
TECA 1318 Wellness of the Young Child						
CDEC 1391 Special Topics in Family Life and Relationships OR						
ENGL 1302 Composition II						
CDEC 1321 The Infant and Toddler						
CDEC 2307 Math and Science for Early Childhood						
CDEC 1393 Special Topics in Family Living and Parenthood						
THIRD SEMESTER						
CDEC #3## Elective						
BUSG 1370 Personal Finance Planning						
CDEC 1359 Children with Special Needs						

*Placement testing required for English and TECA courses.

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NAME:

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DATE:

COLLEGE:

COUNSELOR/ADVISOR:

CATALOG YEAR: 05-06

EARLY CHILDHOOD PARAPROFESSIONAL CERTIFICATE

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST SEMESTER						
TECA 1354 Child Growth and Development						
CDEC 1323 Observation and Assessment						
ENGL 1301 Composition I						
TECA 1311 Educating Young Children						
CDEC 1356 Emergent Literacy for Early Childhood						
SECOND SEMESTER						
CDEC 1319 Child Guidance						
XXXX #3## Department Approved Elective*						
EDUC 1301 Introduction to Education						
EDUC 2301 Introduction to Special Education						
SOCI 1301 Introduction to Sociology OR						
TECA 1303 Family, School, and Community						
Third Semester						
EDUC 1325 Multicultural Education						

*Suggested Electives: CDEC 1359, PSYC 1301, SOCI 1301, SLNG 1317, SLNG 1315, SPAN 1411, CDEC 1393, CDEC 2321, CDEC 2341, EDUC 1300, ITSE 1309, POFI 1301, COSC 1401 OR BCIS 1405

NOTE: Placement Test required

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NAME:	SS#:	DATE:
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COSMETOLOGY - AAS - COSMETOLOGY OPERATOR

HCCS Course Requirement	Transfer/ Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST YEAR						
FIRST SEMESTER						
ENGL 1301 Composition I						
CSME 1291 Special Topics in Client Relations						
CSME 1401 Orientation to Cosmetology						
XXXX #3## Computer Applications Elective*						
PHED #1## Physical Education Elective						
SECOND SEMESTER						
XXXX #3## Math/Science General Education Elective						
XXXX #3## Approved Humanities/Fine Arts Elective						
CSME 1405 Fundamentals of Cosmetology						
CSME 1551 Artistry of Hair, Theory and Practice						
Physical Education Elective						
THIRD SEMESTER						
CSME 1453 Chemical Reformation						
CSME 2401 Principles of Hair Coloring and Related Theory						
SECOND YEAR						
FIRST SEMESTER						
CSME 2439 Advanced Hair Design						
GOVT 2302 American Government II						
CSME 2343 Salon Development						
SPCH 1321 Business and Professional Speaking OR						
SPCH 1315 Public Speaking						
PYSC 2301 Introduction to Psychology OR						
PYSC 2302 Applied Psychology OR						
PYSC 2303 Business Psychology						
SECOND SEMESTER						
CSME 2441 Preparation For TCC Examination						
CSME 2337 Advanced Cosmetology Techniques						
CSME 1265 Cosmetology Practicum						
XXXX #3## Program Related Elective						

Placement testing for reading required.

* POFI 1301, ITSC 1309 COSC 1401 or BCIS 1405

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COSMETOLOGY - CERTIFICATE - COSMETOLOGY OPERATOR

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST YEAR						
FIRST SEMESTER						
CSME 1291 Special Topics in Client Relations						
CSME 1401 Orientation to Cosmetology I						
CSME 1405 Fundamentals of Cosmetology						
CSME 2343 Salon Development						
SECOND SEMESTER						
CSME 1453 Chemical Reformation						
CSME 2401 Principles of Hair Coloring and Related Theory						
CSME 1551 Artistry of Hair, Theory and Practice						
THIRD SEMESTER						
CSME 2439 Advanced Hair Design						
CSME 2337 Advanced Cosmetology Techniques						
CSME 2441 Preparation for TCC Examination						
CSME 1265 Cosmetology Practicum						

Placement testing for reading required.

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COSMETOLOGY - CERTIFICATE - FACIAL SPECIALIST

HCCS Course Requirement	Transfer/ Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST SEMESTER						
CSME 1420 Orientation to Facial Specialist						
CSME 1421 Principles of Facial/Esthetic Technology I						
CSME 1447 Principles of Skin Care/Facials and Related Theory						
SECOND SEMESTER						
CSME 1445 Principles of Facial/Esthetic Technology II						
CSME 2431 Principles of Facial/Esthetic Technology III						
CSME 1291 Special Topics in Client Relations						

Placement testing for reading required.

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COSMETOLOGY - AAS - COSMETOLOGY INSTRUCTOR

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST YEAR						
FIRST SEMESTER						
ENGL 1301 Composition I						
CSME 1535 Orientation to Instruction						
CSME 1534 Cosmetology Instructor I						
XXXX #3## Computer Applications Elective*						
PHED #1## Physical Education Elective						
SECOND SEMESTER						
XXXX #3## Math/Science General Education Elective						
CSME 2514 Cosmetology Instructor II						
CSME 2515 Cosmetology Instructor III						
XXXX #3## Social Science General Education Elective						
PHED #1## Physical Education Elective						
SECOND YEAR						
FIRST SEMESTER						
CSME 2544 Cosmetology Instructor IV						
CSME 2545 Instructional Theory and Clinic Operation						
XXXX #3## Approved Humanities/Fine Arts Elective						
BMGT 1301 Supervision						
SECOND SEMESTER						
BUSG 2309 Small Business Management						
GOVT 2302 American Government						
SPCH 1321 Business and Professional Speaking OR						
SPCH 1315 Public Speaking						
PSYC 2301 Introduction to Psychology OR						
PYSC 2302 Applied Psychology OR						
PYSC 2303 Business Psychology						

* POFI 1301, ITSC 1309 COSC 1401 or BCIS 1405
Placement testing for reading required.

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COSMETOLOGY - CERTIFICATE - COSMETOLOGY INSTRUCTOR

HCCS Course Requirement	Transfer/ Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST SEMESTER						
CSME 1535 Orientation to the Instruction of Cosmetology						
CSME 1534 Cosmetology Instructor I						
CSME 2514 Cosmetology Instructor II						
SECOND SEMESTER						
CSME 2515 Cosmetology Instructor III						
CSME 2544 Cosmetology Instructor IV						
CSME 2545 Instructional Theory and Clinic Operation						

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CULINARY ARTS - AAS - CULINARY ARTS SPECIALIZATION

HCCS Course Requirement	Transfer/ Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST YEAR						
FIRST SEMESTER						
CHEF 1212 Food Service Operation/Systems I						
CHEF 1301 Basic Food Preparation						
CHEF 2201 Intermediate Food Preparation						
CHEF 2231 Advanced Food Preparation						
CHEF 1305 Sanitation and Safety						
RSTO 1325 Purchasing for Hospitality Operations						
SECOND SEMESTER						
XXXX #3## Math/Natural Science General Ed. Elective OR						
MATH 1314 College Algebra						
CHEF 1314 A' La Carte Cooking						
CHEF 2302 Saucier						
RSTO 2301 Principles of Food and Beverage Control						
THIRD SEMESTER						
CHEF #3## Culinary Elective						
CHEF 1410 Garde Manger						
CHEF 1391 Special Topics in Culinary Arts/Chef Training						
SECOND YEAR						
FIRST SEMESTER						
CHEF 2336 Charcuterie						
XXXX #3## Approved Humanities/Fine Arts General Education Elective						
PSTR #3## Baking Elective						
HAMG 1324 Hospitality Human Resources Management						
Second Semester (on Page 2)						

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CULINARY ARTS - AAS - CULINARY ARTS SPECIALIZATION

HCCS Course Requirement	Transfer/Substitution Institution	Substitution Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
SECOND SEMESTER						
XXXX #3## General Education Elective*						
XXXX #3## General Education Elective*						
CHEF 1302 Principles of Healthy Cuisine						
XXXX #3## Social Science General Education Elective						
CHEF 1264 Practicum (or Field Experience)- Culinary Arts/Chef Training OR						
CHEF 1281 Cooperative Education Culinary Arts/Chef Training						

*ENGL 1301 is recommended to meet one of the general education electives.

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CULINARY ARTS - AAS - PASTRY AND BAKING SPECIALIZATION

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
SECOND SEMESTER						
CHEF 1213 Food Service Operation/Systems II						
XXXX #3## General Education Elective*						
XXXX #3## General Education Elective*						
XXXX #3## Department Approved Elective						
PSTR 1264 Practicum (or Field Experience) - Baker/Pastry Chef OR						
CHEF 1281 Cooperative Education -Baker/Pastry Chef OR						
PSTR 1207 Cake Decorating II						

*ENGL 1301 is recommended to meet one of the general education electives.

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NAME:	SS#:	DATE:
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CULINARY ARTS - CERTIFICATE - BAKING AND PASTRY

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST SEMESTER						
CHEF 1212 Food Service Operation/Systems I						
PSTR 1301 Fundamentals of Baking						
PSTR 1305 Breads and Rolls						
PSTR 1310 Pies, Tarts, Teacakes and Cookies						
CHEF 1305 Sanitation and Safety						
SECOND SEMESTER						
PSTR 1206 Cake Decorating I						
PSTR 2331 Advanced Pastry Shop						
PSTR 1312 Laminated Dough, Paté à Choux and Donuts						
RSTO 2301 Principles of Food and Beverage Control						
THIRD SEMESTER						
PSTR 1264 Practicum (or Field Experience) Baking and Pastry Arts/Baker/Pastry Chef OR						
PSTR 1281 Cooperative Education-Baker/Pastry Chef OR						
PSTR 1207 Cake Decorating II						
PSTR #3## Baking Elective						
PSTR 1391 Special Topics						
PSTR 1391 Special Topics						
XXXX #3## Free Elective						

*Requires department approval.

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HEALTH AND FITNESS INSTRUCTOR - ASSOCIATE IN APPLIED SCIENCE

HCCS Course Requirement	Transfer/Substitution Institution	Course	Substitute (SU) Transfer (TR)	Comment/Disapproval	Approval Signature	Date
FIRST YEAR						
FIRST SEMESTER						
ENGL 1301 English Composition						
BIOL 1406 General Biology I						
FITT 2313 Exercise Science						
FITT 1303 Fitness Event Planning and Promotion						
PHED #1## Activity Class*						
SECOND SEMESTER						
FITT 2409 Theory of Exercise Program Design/Instruction						
BIOL 2401 Anatomy and Physiology I						
XXXX #3## Computer Applications Elective**						
FITT 1301 Fitness and Exercise Testing						
PHED 2111 Beginning Weight Training and Conditioning OR						
PHED 2115 Weight Training and Conditioning II						
SUMMER SEMESTER						
FITT 2311 Prevention and Care of Exercise Injury						
FITT 2333 Fitness Industry Operations and Technology						
SECOND YEAR						
FIRST SEMESTER						
PHED 1111 Aerobics Conditioning OR						
PHED 1115 Aerobics II						
BUSG 1301 Introduction to Business						
HECO 1322 Basic Nutrition						
PHED 1304 Personal and Community Health						
PSYC 2301 Introduction to Psychology						
SECOND SEMESTER						
PHED 1306 First Aid						
FITT 2364 Practicum						
SPCH 1311 Fundamentals of Speech						
XXXX #3## Approved Humanities/Fine Arts Elective						

*PHED 1150 is recommended for non-swimmers.

**POFI 1301, ITSC 1309, BCIS 1405 or COSC 1401.

