

VERIFICATION OF COMPENSATION LEVEL FORM ACADEMIC

(Full-Time Faculty & Librarians)

EMPLID or Last 4 Digits of SSN:

LAST NAME:

FIRST NAME:

Highest Degree Earned

Additional Hours

If Master's degree, what are the total graduate hours in excess of the Master's degree?

According to the definitions of the compensation levels, the assigned pay grade level should be: (Please circle)

01=Bachelors

05=B+48

09=M+36

02=B+12

06=Masters

10=M+48

03=B+24

07=M+12

11=M+60

04=B+36

08=M+24

12=Doctorate

Dean's Signature: _____ Date: _____

Credentialing Rep Signature: _____ Date: _____

Comments:

For Human Resources Use Only:

Pay Grade Verified

Signature of HR Rep

Date

**VERIFICATION OF COMPENSATION LEVEL FORM
ACADEMIC**

(Full-Time Faculty & Librarians)

Approved Qualification Points – Academic Faculty

Limits

Contributing Experience/Knowledge Elements

Max 60

GRADUATE HOURS*

1. Are counted one-for-one
2. If employee has a **Master's degree** – count all graduate credit hours in **excess** of the Master's degree requirement whether earned before or after the granting of the Master's degree.
3. If the employee does not have a **Master's degree** – count all graduate credit hours

*Graduate hours must be germane (related) to the teaching discipline. Does not include repeated courses. Any questions to be settled by recommendation from the appropriate Discipline Committee and approved by the Vice Chancellor of Instruction and the Academic Dean's Council.