

# PeopleSoft - EHEP

## Quick Reference Guide



### REIMBURSEMENT AMOUNTS

<b>COURSE NAME</b>	<b>8/15/1998 to 8/14/2001</b>	<b>8/15/2001 to 8/14/2006</b>	<b>8/15/2006 to 8/14/2009</b>	<b>8/15/2009 to 8/14/2011</b>	<b>8/15/2011 to Present</b>
EHEP Job Essential (HCC)	\$100	\$100	\$150	\$150	\$150
EHEP Job Essential (Non-HCC)	\$300	\$400	\$500	\$700	\$700
EHEP Certificate Reimburse	\$100	\$100	\$150	\$150	\$150
EHEP Associate Reimburse	\$100	\$100	\$150	\$150	\$150
EHEP Bachelor Transfer	\$100	\$100	\$150	\$150	\$150
EHEP Bachelor Reimburse	\$300	\$400	\$500	\$700	\$700
EHEP Master Reimburse	\$300	\$400	\$500	\$700	\$700
EHEP Doctorate Reimburse	\$300	\$400	\$500	\$700	\$700
EHEP Prof. Cert. Reimburse	Up to \$300	Up to \$400	Up to \$500	Up to \$700	Up to \$700
CRHEP Reimbursement	n/a	n/a	n/a	n/a	\$700

\* Please Note: No reimbursement received for EHEP Time Off.



### STATUS CODES

<b>Completed</b>	<i>Employee was approved for EHEP this semester, and a grade of "C" or better in the approved class was submitted to, and received by, ELOD. If employee was approved for reimbursement, payment has been processed; if approved for time off, employee completed successfully.</i>	<b>Cancelled</b>	<i>Employee was approved for EHEP this semester, but the approved class did not make. Ineligible for reimbursement for this semester.</i>
<b>Dropped</b>	<i>Employee was approved for EHEP this semester, but withdrew from the approved class or did not enroll. Ineligible for reimbursement for this semester.</i>	<b>Not Approved</b>	<i>Employee applied for EHEP for this semester, but was not approved. Ineligible for reimbursement for this semester.</i>
<b>Enrolled</b>	<i>Employee was approved for EHEP this semester, but has not yet submitted a grade report. Class in progress.</i>	<b>Disqualified</b>	<i>Employee was approved for EHEP this semester, but received a grade below "C" in the approved class. Ineligible for reimbursement for this semester.</i>
<b>Incomplete</b>	<i>Employee was approved for EHEP this semester, but did not submit a grade report, or any explanation or documentation of status in class, before the deadline. Ineligible for reimbursement for this semester.</i>	<div style="border: 2px solid orange; padding: 10px; margin: 10px auto; width: fit-content;"> <p><b>Questions?</b></p> <p>Please email us <a href="mailto:elod@hccs.edu">elod@hccs.edu</a> for fastest response!</p> </div>	