



**HOUSTON COMMUNITY COLLEGE  
PUBLIC ACCESS OPTION FORM  
(Employees and Officials)**

\_\_\_\_\_  
Name (Print)

The Texas Public Information Act allows employees, public officials and former employees and officials to elect whether to keep certain information about them confidential. Unless you choose to keep it confidential, the following information about you may be subject to public release if requested under the Texas Public Information Act. Therefore, please indicate whether you wish to allow public release of the following information.

**Public Access?**

Home Address	Yes___	No___
Home Telephone Number	Yes___	No___
Social Security Number	Yes___	No___
Information that reveals whether you have family members	Yes___	No___

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

- ◆ Please file the completed form with the Human Resources Employee Records division, MC 1120.