

Chancellor's Faculty Excellence Award Cash Award \$1,000

IMPORTANT UPDATE:

All College Conference Day Re-Scheduled for Spring Semester 2009.
Deadline for Faculty Excellence Award Submissions Extended
Through December 5, 2008.

Houston Community College Chancellor Dr. Mary Spangler has established the Chancellor's Faculty Excellence Award to recognize HCC faculty members (with a combined five years of teaching experience at HCC or 10 years as an adjunct) who have provided exceptional instruction that goes beyond their expected high-quality job performance. HCC employees are invited to nominate any full-time faculty member whom they believe has made excellent contributions or suggestions that have significantly improved HCC's operations, work environment, or service to students. To be considered for the award, the nomination must meet the criteria stated below. All selections will be made by the Chancellor's Faculty Excellence Award Committee. Winners will receive a \$1,000 cash award and recognition at the annual All College Conference Day.

Selection Process:

1. The recommended selection process will be determined by the Chancellor's Faculty Excellence Awards Committee.
2. Each full-time faculty member and part-time (with required criteria) may apply.* This includes Librarians and Counselors.
3. After securing nominations the awards committee will meet to select the candidates to receive awards.

Evaluation Criteria:

1. Full-time faculty members must have a combined 5 years of teaching experience at HCC; or 10 years as an adjunct.
2. The nominee will be required to follow all instructions for application documents (see Required Documents below).

Award:

1. The winners will receive recognition and a \$1,000 cash award.
2. Award(s) will be presented during the annual All College Conference Day, which has been rescheduled for spring 2009. Notification of the new event date will be shared with all faculty and staff as soon as it is available.

Required Documents (3) (to be included in an application packet):

- Vita (template) -- nomination will be discarded if template is not followed.

- 3 letters of support (1 of which must be a student nomination). Support letters should be addressed to the Chancellor's Faculty Excellence Awards Committee.
- The packet should include a one-page Education/Teaching Philosophy Statement from the nominee as to why he/she chooses to have a profession in higher education.

Deadline:

Completed packet of information must be hand delivered to the HCC Foundation office, 12th floor, 3100 Main, MC 1148, no later than December 5th at 4:00 p.m. Please place completed packet in 10x13 clasp envelope with the nominee's name and College on the outside of the envelope.

For additional questions, contact Caprice Dodson, Chair, Chancellor's Faculty Excellence Awards Committee at Caprice.dodson@hccs.edu or 713-718-8086.

*Members of the awards committee and elected Executive committee of the Faculty Senate are ineligible.