



AGENDA

THE BOARD OF TRUSTEES MEETING AS A COMMITTEE OF THE WHOLE

**May 8, 2014
4:00 p.m.**

**HCC Administration Building
3100 Main, 2nd Floor, Seminar Room B
Houston, Texas 77002**

**NOTICE OF MEETING
THE BOARD OF TRUSTEES
OF THE HOUSTON COMMUNITY COLLEGE
MEETING AS A COMMITTEE OF THE WHOLE**

May 8, 2014

Notice is hereby given that the Board of Trustees of Houston Community College will meet as a Committee of the Whole on Thursday, the eighth (8th) day of May, 2014, at 4:00 p.m., or after, and from day to day as required, at the HCC Administration Building, 3100 Main, 2nd Floor in Seminar Room B, Houston, Texas. The items listed in this Notice may be considered in any order at the discretion of the Chair or Board and items listed for closed session may be discussed and/or approved in open session and vice versa as permitted by law. Action Items approved by the Committee of the Whole will be listed on the Consent Agenda at a Regular Board Meeting.

I. Call to Order

II. Topics for Discussion and/or Action:

A. Facilities and Finance

1. Austin Street Improvements & San Jacinto Memorial Green (Project No. RFCSP 14-02)
2. Renewal of Lease Agreement for 4014 Bluebonnet Drive Stafford, Texas
3. Adoption of Fort Bend and Harris County Local Option Exemption Tax Year 2014
4. Consider Approval of Temporary Right of Entry and Construction Agreement with Memorial City Redevelopment Authority
5. Proposed Settlement Between Fred Satchel and HCC
6. Proposed Settlement Between Martin See and HCC
7. Investment Report for the Month of February
8. Monthly Finance Statement for April 2014
9. Payment to Gardere Wynne Sewell LLP for Professional Legal Services Rendered Through March 31, 2014

Houston Community College
Committee of the Whole – May 8, 2014

10. Payment to Bracewell & Giuliani LLP for Professional Services Rendered Through March 31, 2014
11. Report on Interlocal & Cooperative Contracts Competitively Awarded

III. Action and/or Report Items from Appointed and Ad Hoc Committee(s):

A. Academic Affairs/Student Services

1. MOU between HCC and HISD for Operation of Middle College High Schools (MCHS)
2. Fourier Transform Spectrometer for Southeast College
3. ENGL 1301 Student Online Instructional Package and Course Fee for Northwest College
4. 2012-2015 HCC Strategic Plan Critical Indicators of Success
5. Update on Athletics Program
6. Report on the Associate Degree Nursing Program at HCC Coleman College

B. Board Governance

7. Modification to Board Policy A.9.2.1-Substantive Change
8. Proposed Board Policy Regarding Post Contract Completion Evaluation Process
9. Report on Board Policy Regarding Prohibited Contracts/Purchases

C. External Relations

10. Engaging Federal and/or State Government Relations Service Providers
11. Update Concerning HCCTV Operations

IV. Adjournment to closed or executive session pursuant to Texas Government Code Sections 551.071; 551.072; and 551.074, the Open Meetings Act, for the following purposes:

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A. Litigation and Legal Matters

1. Consultation with legal counsel concerning matters on which the attorney's duty to the System under the Texas Disciplinary Rules of Professional Conduct clearly conflicts with the Texas Open Meetings Laws
2. Consultation with General Counsel on Pending Legal Matters

B. Personnel Matters

1. Deliberate the appointment, employment, evaluation, reassignment, duties, leave, discipline, contract status, or dismissal or to hear complaints or charges against the chancellor, employees or board members

C. Real Estate and Property Matters

1. Deliberate the purchase, exchange, lease, or value of real property for Agenda items if deliberation in an open meeting would have a detrimental effect on negotiations

Reconvene in Open Meeting

V. Consider Approval of Agenda Items, Including Closed Session Matters

VI. Additional Closed or Executive Session Authority

If, during the course of the meeting covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any items included in this Notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at that date, hour and place given in this Notice or as soon after the commencement of the meeting covered by the Notice as the Board June conveniently meet in such closed or executive meeting or session concerning any and all subjects and for any and all purposes permitted by Sections 551.071 through 551.086, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 – For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.

Section 551.072 – For the purpose of discussing the purchase, exchange, lease or value of real property.

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Section 551.073 – For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 – For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 – To consider the deployment or specific occasions for implementation of security personnel or devices.

Section 551.082 – For the purpose of considering discipline of a student or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.084 – For the purpose of excluding a witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then such final action, final decision, or final vote shall be at either:

- A. The open meeting covered by this Notice upon the reconvening of the public meeting, or
- B. At a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

VII. Adjournment

CERTIFICATE OF POSTING OR GIVING NOTICE

On this 2nd day of May, 2014, at or before 4:00 p.m., this Notice was posted at a place convenient to the public and readily accessible at all times to the general public at the following locations: (1) the Administration Building of the Houston Community College System, 3100 Main, First Floor, Houston, Texas 77002; (2) the Harris County Criminal Justice Center, 1201 Franklin, Houston, Texas 77002; (3) the Fort Bend County Courthouse, 401 Jackson, Richmond, Texas 77469; and (4) the Houston Community College website, www.hccs.edu. The Houston Community College's public meeting notices for Fort Bend County may be viewed after hours (*i.e.* between the hours of 5:30 p.m. and 7:30 a.m.) on the kiosk located on the west side of the new Fort Bend County Courthouse (the "William B. Travis Building"), located at 309 South Fourth Street, Richmond, Texas 77469.

Sharon R. Wright, Manager
Board Services

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
1	Austin Street Improvements & San Jacinto Memorial Green (Project No. RFCSP 14-02)	Renee Byas Thomas Estes Winston Dahse Rogelio Anasagasti

RECOMMENDATION

Authorize the Chancellor to negotiate and execute a contract with Horizon International Group, LLC., to perform all work required for the Austin Street Improvements & San Jacinto Memorial Green located at Central College in accordance with the RFCSP 14-02.

The duration of the contract shall be approximately 180 calendar days and through the warranty period, in accordance with the project schedule, at an estimated cost of \$4,639,800.

COMPELLING REASON/RATIONALE

Houston Community College issued a request for competitive sealed proposals for the selection of a single firm to perform all work required for the Austin Street Improvements & San Jacinto Memorial Green located at Central College in accordance with the RFCSP 14-02. The recommended contractor will report to the Chief Administration Officer and will coordinate with the staff of the Facilities & Construction Management Department.

The resulting contract will provide Houston Community College with a contractor to furnish all labor, materials, tools, equipment, supervision and management for the construction of a new hardscape and landscape improvements along Austin Street & San Jacinto Memorial Green. Improvements include walkways, hardwood decking, seating, stone masonry, pavers, grading, planting, irrigation, amenities, lighting and storm water inlets.

This recommendation to the Board of Trustees is in accordance with RFCSP 14-02 and Chapter 2269 Subchapter D of the Texas Government Code.

DESCRIPTION OR BACKGROUND

The Request for Competitive Sealed Proposals was issued on December 19, 2013. The solicitation document was distributed electronically in addition to being published in local newspapers, and notice was provided to seventy-four (74) firms. During the pre-proposal conference, eight (8) vendor representatives participated and a total of two (2) proposals were received from firms by the solicitation due date of February 27, 2014 at 2:00 p.m. All proposals were deemed responsive to the requirements of the RFCSP 14-02 and were submitted to the Evaluation Committee to evaluate and score.

FISCAL IMPACT

The total estimated project cost is \$4,639,800; this item is funded through 2004 CIP Residual Fund and 2010 Maintenance Tax Notes.

LEGAL REQUIREMENTS

This recommendation to the Board of Trustees is being made to the highest ranked firm offering the best value in accordance with Chapter 2269.155 of the Texas Government Code.

5/7/2014 4:00 PM

This procurement is governed under Section 2269.151 of the Government Code, which mandates the requirements for the competitive sealed proposals method of procurement, and requires that the district shall select the offeror that offers the best value for the district based on the published selection criteria and on its ranking evaluation. The district shall first attempt to negotiate a contract with the selected offeror. If the district is unable to negotiate a contract with the selected offeror, the district shall, formally and in writing, end negotiations with that offeror and proceed to the next offeror in the order of the selection ranking until a contract is reached or all proposals are rejected.

Pursuant to the published RFCSP 14-02 document and in accordance with Chapter 2269 of the Texas Government Code, the Evaluation Committee has selected the offeror that submitted the proposal that offers the best value for the district based on the published selection criteria and on its ranking evaluation.

Following the Texas Government Code and in accordance with the procurement process, HCC has selected the firm offering the best value based on the published selection criteria as evidenced in the final evaluation ranking.

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

Attachment Title(s): **1. Summary of Procurement**
2. Composite Score Sheet

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

**SUMMARY OF PROCUREMENT
BOARD ACTION ITEM**

PROJECT TITLE: Austin Street Improvements & San Jacinto Memorial Green

PROJECT NO.: RFCSP 14-02

PROCUREMENT METHOD: Request for Competitive Sealed Proposals (Overall Best Value)

PROJECT MANAGER: Brenda Turner-Prejean, Senior Project Manager Construction Department

NAME OF BUYER: Phillip Barker, Senior Buyer

PURPOSE: The resulting contract will provide Houston Community College with a contractor to furnish all labor, materials, tools, equipment, supervision and management for the construction of a new hardscape and landscape improvements along Austin Street & San Jacinto Memorial Green. Improvements include walkways, hard wood decking, seating, stone masonry, pavers, grading, planting, irrigation, amenities, lighting and storm water inlets.

**RECOMMENDED
VENDOR:**

Horizon International Group, LLC.
4204 Bellaire Blvd
Houston, Texas 77025

This recommendation to the Board of Trustees is being made to the highest ranked firm offering the best value in accordance with Chapter 2269.155 of the Texas Government Code.

This procurement is governed under Section 2269.151 of the Government Code, which mandates the requirements for the competitive sealed proposals method of procurement, and requires that the district shall select the offeror that offers the best value for the district based on the published selection criteria and on its ranking evaluation. The district shall first attempt to negotiate a contract with the selected offeror. If the district is unable to negotiate a contract with the selected offeror, the district shall, formally and in writing, end negotiations with that offeror and proceed to the next offeror in the order of the selection ranking until a contract is reached or all proposals are rejected.

Pursuant to the published RFCSP 14-02 document and in accordance with Chapter 2269 of the Texas Government Code, the Evaluation Committee has selected the offeror that submitted the proposal that offers the best value for the district based on the published selection criteria and on its ranking evaluation.

Following the Texas Government Code and in accordance with the procurement process, HCC has selected the firm offering the best value based on the published selection criteria as evidenced in the final evaluation ranking.

PROPOSED

SUB-CONTRACTOR: Chavez Services
8554 Katy Freeway Suite#309
Houston, Texas 77025

Exquisite Group, LLC
2208 Blodgett Suite 2A
Houston, Texas 77055

BUY TEXAS: Location is not a permissible factor in the evaluation of construction services under Chapter 2269 of the Texas Government Code.

PROJECTED VALUE: Total estimated project cost is \$4,639,800.

CONTRACT TERM: The estimated project duration is 180 calendar days and through the warranty period.

**PROCUREMENT
ADVERTISEMENT
& NOTICES:**

This procurement was advertised and a notice of procurement was distributed as follows:

- The Houston Chronicle on Dec 22 & 29 and Jan. 12 & 19, 2014
- African American News
- La Informacion
- Voice of Asia
- HCC Procurement Operations Website
- HCC Community Outreach List
- Notice to HCC Board of Trustees
- Houston Minority Business Council
- Texas State Procurement Website

**SOLICITATION
INFORMATION:**

The Request for Competitive Sealed Proposals was issued on December 19, 2013. The solicitation document was distributed electronically in addition to being published in local newspapers, and notice was provided to seventy-four (74) firms. During the pre-proposal conference, eight (8) vendor representatives participated and a total of two (2) proposals were received from firms by the solicitation due date of February 27, 2014 at 2:00 p.m. All proposals were deemed responsive to the requirements of the RFCSP 14-02 and were submitted to the Evaluation Committee to evaluate and score.

COMPETITIVE: Yes, see Composite Score Sheet.

**PROPOSAL
EVALUATION:**

Proposals were evaluated by the Evaluation Committee which consisted of representatives with relevant subject matter understanding who scored proposals in accordance with the published evaluation criteria noted below.

Evaluation Criteria	Available Points
Firm's Financial Status & Bonding	5
Qualifications and experience of the firm	10
Past performance reference	10
Proposed approach and methodology	25
Small Business Practice	10
Schedule of Items and Prices	40
<hr/>	
	Total Points: 100

**PRIOR HCC
EXPERIENCE:**

Yes

REFERENCES:

Evaluated and found to be favorable.

**SMALL BUSINESS
GOAL:**

In accordance with the Houston Community College - Small Business Development Program, for this solicitation, HCC advertised a 35% Good Faith Effort – Small Business participation goal.

Horizon International Group is committed to meet the advertised goal with a 35% Small Business participation commitment.

Balance of page intentionally left blank.

**Austin Street Improvement & San Jacinto Memorial Green Pricing
(Project No. 14-02)**

Composite Score Sheet

<u>Firm</u>	<u>Total Score</u>
Horizon Group International	90.85
Teal Construction	87.50

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
2	Renewal of Lease Agreement for 4014 Bluebonnet Drive Stafford, Texas	Renee Byas Fena Garza Winston Dahse

RECOMMENDATION

Authorize the Chancellor to negotiate the renewal of the lease agreement with Commerce Center Acquisition, LLC for 13,020 square feet of space for Work Force Training classes at 4014 Bluebonnet Drive, Stafford, Texas for the period of June 1, 2014 through May 31, 2015. The lease cost would be \$7,291.20 (\$.56 per sq. ft.) per month. This is the same price per sq. ft. as the previous year.

COMPELLING REASON/RATIONALE

This location provides the Houston Community College and Southwest College with space used for air-conditioning and building trades classes.

DESCRIPTION OR BACKGROUND

Renewal of existing lease

FISCAL IMPACT

Current operating budget

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: 21st Century Learners

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
3	Adoption of Fort Bend and Harris County Local Option Exemptions Tax Year 2014	Renee Byas Thomas Estes Karla Bender

RECOMMENDATION

HCC shall adopt the Local Option Exemptions without change to the current exemptions offered as follows:

Local Over 65 or Disabled	\$90,000
Local Homestead	\$ 5,000 or 10% of appraised value (whichever is greater)

DESCRIPTION AND BACKGROUND

Each year HCC adopts the Local Option Exemptions that will be offered to qualifying homeowners in the taxing jurisdiction. The exemption reduces the taxable value of the property owned by the qualifying homeowner. If the taxing unit offers a general homestead exemption, that amount is subtracted from the average appraised value to determine the average taxable value.

FISCAL IMPACT

The chart below shows the assessed value of all property within Fort Bend County and Harris County that qualifies for an exemption. The total assessed value of the exempt property represents 9.37% of the total assessed value of all property.

Assessed Value of Tax Exempt Property Tax Year 2013					
	M&O	Debt Service	Total		
Tax Rate per \$100 Assessed Valuation	0.077055	0.020118	\$ 0.097173		
	Total Fort Bend				
	Stafford	Missouri City	County	Harris County	Grand Total
Homestead	\$ 34,852,358	\$ 257,272,773	\$ 292,125,131	\$ 5,408,731,179	\$ 5,700,856,310
Age 65 or Older	45,158,791	289,071,233	334,230,024	5,331,825,889	5,666,055,913
Disabled	7,109,516	53,459,350	60,568,866	588,413,361	648,982,227
Total Assessed Value-Exempt Property*	\$ 87,120,665	\$ 599,803,356	\$ 686,924,021	\$ 11,328,970,429	\$ 12,015,894,450
Total Taxable Value-All Property	\$ 2,282,292,203	\$ 3,838,004,634	\$ 6,120,296,837	\$ 122,152,989,788	\$ 128,273,286,625
Percentage of All Property	3.82%	15.63%	11.22%	9.27%	9.37%
Taxable Value**	\$ 871,207	\$ 5,998,034	\$ 6,869,240	\$ 113,289,704	\$ 120,158,945
Total Tax Exemption***	\$ 84,658	\$ 582,847	\$ 667,505	\$ 11,008,700	\$ 11,676,205

*Resource: Fort Bend County Appraisal District Assessment Roll Grand Totals Report, Tax Year 2013, Supplement 11. Harris County Certified to Date Roll, Tax Year 2013 as of 03/07/2014.

**Taxable Value is total assessed value of exempt property divided by \$100.

***Total Tax forgone due to exemption is equal to taxable value multiplied by the tax rate, which is \$0.097173.

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
4	Consider Approval of Temporary Right of Entry and Construction Agreement with Memorial City Redevelopment Authority	Renee Byas Destinee Waiters

RECOMMENDATION

The Administration recommends that the Board approve the College entering the Temporary Right of Entry and Construction Agreement ("Agreement") with Memorial City Redevelopment Authority ("Authority")

COMPELLING REASON/RATIONALE

The purpose of this Agreement is to allow Authority the right to construct and install improvements and landscaping for a student seating area on HCC property. This is part of the Lumpkin Road improvement project. The Administration requests the Board to approve the agreement on the material terms contained in the attached Exhibit A and further authorize the Administration to finalize negotiations and execute the Agreement. This is an important project for the TIRZ, HCC and the community.

DESCRIPTION OR BACKGROUND

As part of the Lumpkin Road improvement project and as part of the consideration for HCC granting a right-of-way for the expansion of Lumpkin Road, the Authority, at its cost, has agreed to design, construct, and install certain improvements, including sidewalks, landscaping, yardscaping, seating amenities, and other access improvements. The design will be consistent with HCC's master plan and the plans for all such improvements must be approved in advance by HCC. All design and construction must comply with the requirements of applicable governmental authorities. Upon completion of the construction, HCC will own and maintain all of the improvements but will not be liable for security or damages caused by third parties. The location of the seating and landscape improvement area is shown on the attached Exhibit B.

FISCAL IMPACT

TIRZ 17/ Memorial City Redevelopment Authority will be responsible for all costs associated with the design, construction, and installation of the improvements.

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

- Attachment Title(s):
- 1. PublicStreet Right of Way Easement Conveyance**
 - 2. Exhibit A**
 - 3. Exhibit B**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

PUBLIC STREET RIGHT-OF-WAY EASEMENT CONVEYANCE

STATE OF TEXAS §
§
COUNTY OF HARRIS §

GRANTOR:

HOUSTON COMMUNITY COLLEGE SYSTEM, a public community college established under Chapter 130 of the Texas Education Code and political subdivision of the State of Texas

GRANTOR'S MAILING ADDRESS:

Attn: General Counsel
3100 Main Street
Houston, Texas 77002

GRANTEE:

THE CITY OF HOUSTON, a municipal corporation situated in Harris, Fort Bend and Montgomery Counties, Texas

GRANTEE'S MAILING ADDRESS:

P. O. Box 1562
Houston, TX 77251

CONSIDERATION:

Ten and No/100 (\$10.00) Dollars and Other Good and Valuable Consideration

PROPERTY:

A permanent and perpetual easement for public street right-of-way purposes (the "Easement") over, under and across the surface of a tract of land containing approximately 0.0611 acres (2,663 square feet), as depicted on the attached Exhibit A and as more particularly described by metes and bounds on the attached Exhibit B.

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY

This Public Street Right-of-Way Easement Conveyance is made subject to all restrictions, covenants, conditions, rights-of-way, easements, mineral reservations and royalty reservations of record, if any, in the office of the County Clerk of Harris County, Texas, but only to the extent that the same are valid and subsisting, are binding upon municipalities, and affect the Property. Grantor retains the fee simple title to the Property including all minerals lying beneath the ground but waives rights to the surface under this Agreement.

Grantee shall have such access across, along, under and upon the Property, and may

enter upon such Property to engage in such activities as may be necessary, requisite, convenient or appropriate in connection therewith. Grantee's rights in and to the Property shall include, without limitation, the right to clear and remove trees, growth and shrubbery from within the Easement, and the right to bring and operate such equipment thereupon as may be necessary or appropriate to effectuate the purposes for which this Easement is granted. Grantor shall have no obligations or liability for maintenance of the Easement. In the event of abandonment of the Easement, all rights to the Property shall revert to Grantor.

Grantor, for the Consideration and subject to any Reservations from Conveyance and any Exceptions to Conveyance and Warranty, grants, sells and conveys to Grantee the Easement, together with all and singular the rights and appurtenances thereto in any way belonging, to have and to hold it to Grantee, Grantee's successors and assigns forever. Grantor binds Grantor and Grantor's successors and assigns to warrant and forever defend, all and singular, the Property to Grantee against every person whatsoever lawfully claiming or to claim the same or any part thereof, except as to the Reservations from Conveyance and any Exceptions to Conveyance and Warranty, by through or under Grantor, but not otherwise.

IN WITNESS WHEREOF, these presents have been executed by Grantor this ____ day of _____, 2014.

Grantor:

HOUSTON COMMUNITY COLLEGE SYSTEM

By: _____
Neeta Sane, Chair
Board of Trustees

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This instrument was acknowledged before me on the ____ day of _____, 2014 by Neeta Sane, Chair of the Board of Trustees of Houston Community College System.

[SEAL]

Notary Public, State of Texas

Approved as to Form:

Gary W. Dzierlenga
Senior Assistant City Attorney

L.D.#: _____
Parcel No: _____

Approved as to Form:

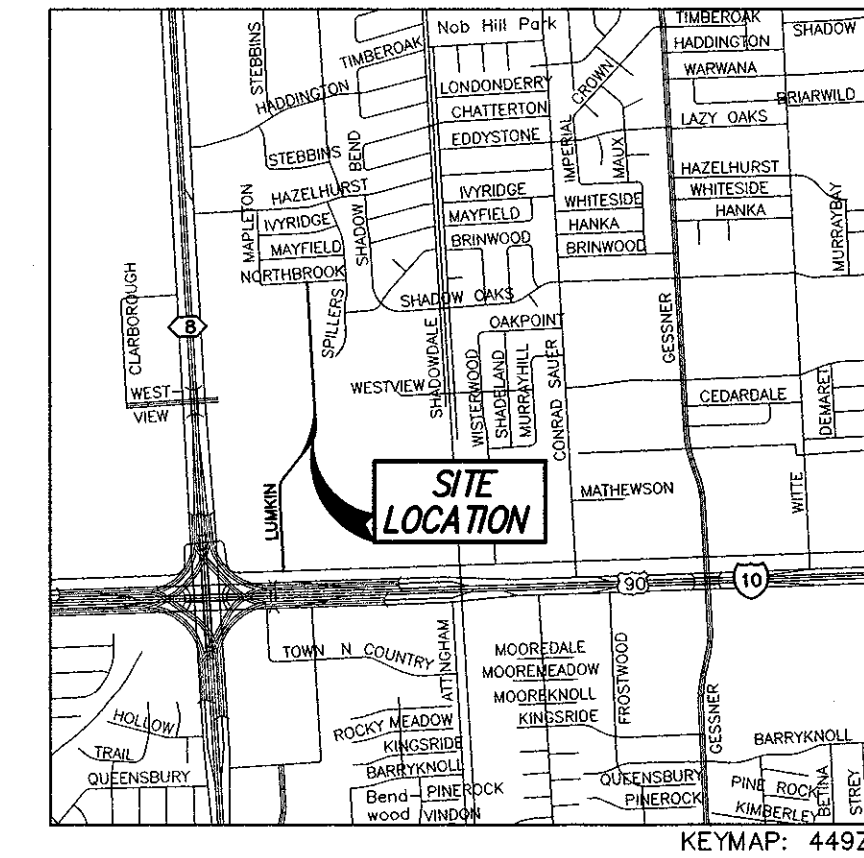
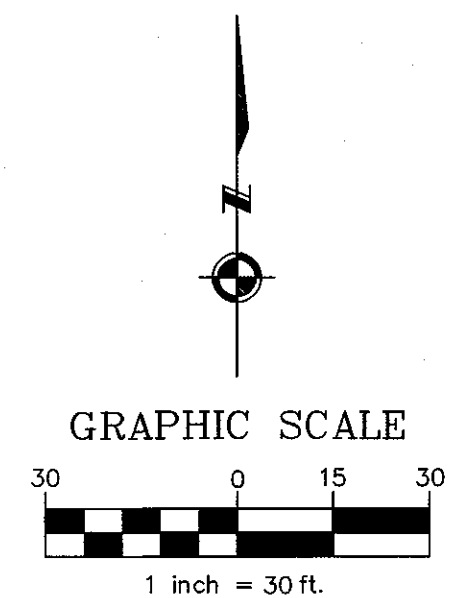
Destinee Waiters
Acting General Counsel, Houston Community College System

EXHIBIT A

GEORGE L. BELLOWS SURVEY,
ABSTRACT NO. 3

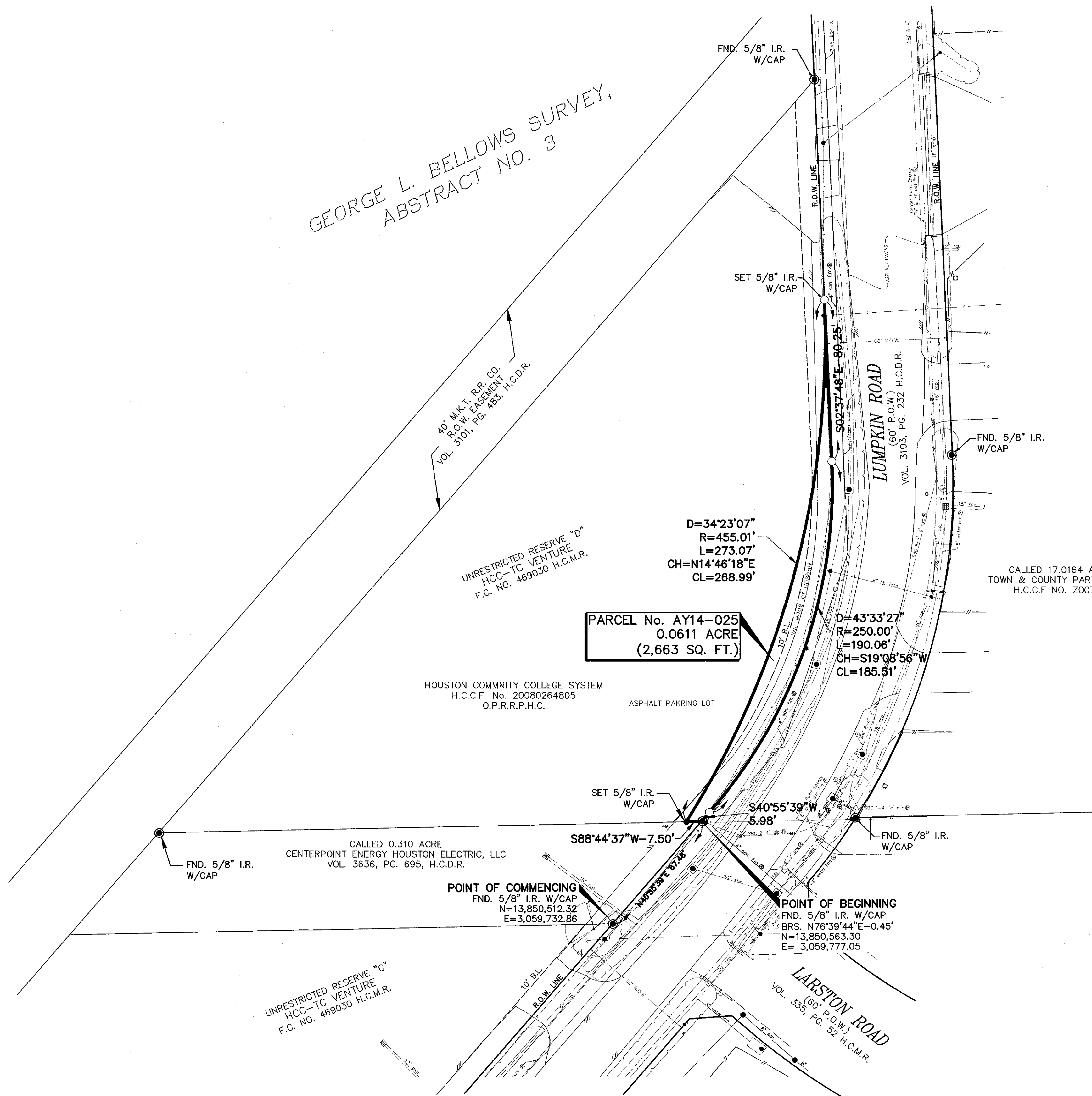
- LEGEND:**
- MAIL BOX
 - ◆ POWER POLE
 - ◆ POWER POLE W/L.T.
 - ↓ DOWN GUY
 - UTILITY MARK
 - MANHOLE
 - SBC MANHOLE
 - GRATE INLET
 - B. OR BB INLET
 - C INLET
 - GATE
 - PLANTER
 - TREE
 - TREE-PINE-PALM
 - FOUND MONUMENT
 - ☆ STREET LIGHT/FLOOD LIGHT
 - SIGNAL POLE
 - SIGN
 - WATER VALVE
 - WATER METER
 - FIRE HYDRANT
 - GAS METER
 - GAS VALVE
 - SPRINKLER VALVE
 - BUSH
 - CLEANOUT
 - COLUMN
 - REFERENCE INFORMATION
 - ASPHALT SYMBOL
 - BRUSH OR TREE LINE
 - FENCE LINE
 - STORM LINE
 - OVERHEAD POWER LINE
 - HIGH BANK

- ABBREVIATIONS**
- B.L. - BUILDING LINE
 - F.C. - FILM CODE
 - FND. - FOUND
 - H.C.C.F. - HARRIS COUNTY CLERK'S FILE
 - H.C.D.R. - HARRIS COUNTY DEED RECORDS
 - H.C.M.R. - HARRIS COUNTY MAP RECORDS
 - I.R. - IRON ROD
 - R.O.W. - RIGHT OF WAY
 - P.T.P. - PINCHED TOP PIPE
 - U.E. - UTILITY EASEMENT
 - ESMT - EASEMENT
 - O.P.R.R.P.H.C. - OFFICIAL PUBLIC RECORDS OF REAL PROPERTY OF HARRIS COUNTY



VICINITY MAP
N.T.S.

- NOTES:**
- ABSTRACTOR'S CERTIFICATE PREPARED BY COURTHOUSE SPECIALISTS JOB NO. 139616A, EFFECTIVE DATE: SEPT. 12, 2013 WAS ENTIRELY RELIED UPON FOR RECORDED INFORMATION REGARDING RIGHT-OF-WAY AND EASEMENTS IN THE PREPARATION OF THIS SURVEY.
 - ALL BEARINGS AND DISTANCES ARE BASED ON TEXAS STATE PLANE COORDINATE SYSTEM, SOUTH CENTRAL ZONE, NAD83 (COORS96). ALL DISTANCES ARE IN SURFACE.
 - THE COORDINATES SHOWN HEREON ARE TEXAS SOUTH CENTRAL ZONE NO. 4204 STATE PLANE GRID COORDINATES (NAD83) AND MAY BE BROUGHT TO SURFACE BY DIVIDING BY THE COMBINED SCALE FACTOR: 0.999870017.
 - A METES AND BOUNDS DESCRIPTION HAS BEEN PREPARED IN ASSOCIATION WITH THIS EXHIBIT.
 - ALL CORNERS ARE MARKED BY SET 5/8-INCH IRON ROD WITH CAPS STAMPED "KUO" UNLESS OTHERWISE NOTED.
 - EXISTING UNDERGROUND UTILITY INFORMATION (TYPE, SIZE & OWNERSHIP) ARE SHOWN APPROXIMATELY BASED ON THE AVAILABLE RECORD DRAWINGS AND FIELD VERIFICATION (WHERE FEASIBLE) WITHOUT PROBING AND EXCAVATION. NO WARRANTY IS MADE AS TO THE ACCURACY OR COMPLETENESS OF UTILITY LOCATION SHOWN ON THE DRAWING. CAUTION SHOULD BE EXERCISED WHEN EXCAVATING OR BORE AND JACKING IN THE VICINITY OF UNDERGROUND UTILITIES. OWNERS OF THE UTILITIES SHOULD BE NOTIFIED PRIOR TO SUCH ACTIVITIES. CALL UTILITY COORDINATING COMMITTEE AT 713-223-4567, AT LEAST 48 HOURS PRIOR TO EXCAVATING IN THE STREET RIGHT-OF-WAY.
 - PARENT TRACT FOR THE PROPOSED PARCEL IS SUBJECT TO EASEMENTS AS MENTIONED IN THE DOCUMENTS RECORDED UNDER FILM CODE NUMBER 469030 OF THE H.C.M.R. AND H.C.C.F. NO. K485361 OF THE O.P.R.R.P.H.C., SAID EASEMENTS ARE EITHER NOT LOCATABLE DUE TO LACK OF ADEQUATE DESCRIPTIONS OR APPEARS TO BE OUTSIDE THE AREA OF THE PROPOSED PARCEL.



CALLED 17.0164 ACRES
TOWN & COUNTY PARTNER, L.P.
H.C.C.F. NO. Z007862

PARCEL NO. AY14-025
0.0611 ACRE (2,663 SQ. FT.)
OUT OF AND A PART OF
UNRESTRICTED RESERVE "D" OF
HCC-TC VENTURE, A PLAT OF
RECORDED UNDER
FILM CODE NO. 469030 OF THE H.C.M.R.
AND SAME BEING ALSO DESCRIBED
IN A DEED TO
HOUSTON COMMUNITY COLLEGE SYSTEM
RECORDED UNDER
H.C.C.F. NO. 20080264805 OF THE
O.P.R.R.P.H.C.
SITUATED IN
GEORGE L. BELLOWS SURVEY,
ABSTRACT NO. 3
HARRIS COUNTY, TEXAS

OWNER: HOUSTON COMMUNITY COLLEGE SYSTEM

KUO
& Associates, Inc.
Consulting Engineers
& Surveyors
10700 Richmond Ave., Suite 113
Houston, TX 77042
Tel: (713) 975-8769
Fax: (713) 975-0920
www.kuoassociates.com
Texas Firm Registration No. F-4578

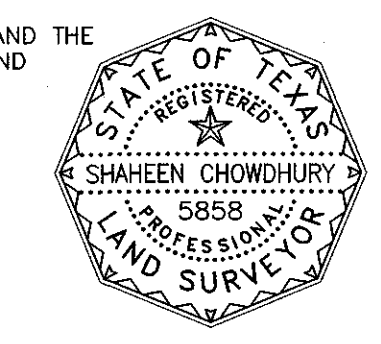
CITY OF HOUSTON
PUBLIC WORKS AND
ENGINEERING DEPARTMENT

APPROVAL _____ DATE: _____
SURVEY SECTION _____ RIGHT OF WAY SECTION _____

KEY MAP NO. 449Z	GIMS MAP NO. 4958A
PARCEL NO. AY14-025	
JOB NO. WBS NO. T-17002-0001-3	
C.M. NO.	

THIS SURVEY SUBSTANTIALLY COMPLIES WITH THE CURRENT TEXAS SOCIETY OF PROFESSIONAL SURVEYORS STANDARDS AND SPECIFICATIONS FOR A CATEGORY 1A CONDITION II SURVEY AND THE CURRENT MINIMUM REQUIREMENTS OF THE PROFESSIONAL LAND SURVEYING ACT.

Shaheen Chowdhury, 10/11/13
SHAHEEN CHOWDHURY
REGISTERED PROFESSIONAL LAND SURVEYOR
STATE OF TEXAS, NO. 5858



DATE: 10/11/13 10:41 AM
SY: Proj 2013\10024 (10027 Unimprov)\Draw\Easement\Parcel 3.dwg
includes xref(s), Men, Map, Log

Exhibit B

George L. Bellows Survey
Abstract No. 3
Harris County, Texas

Parcel No. AY14-025
0.0611 Ac. (2,663 Sq. Ft.)
Page No. 1 of 2

Metes and Bounds Description

Being a 0.0611 acre (2,663 square feet) tract of land situated in the George L. Bellows Survey, Abstract No. 3, Harris County, Texas, and being out of and a part of Unrestricted Reserve "D" of HCC-TC Venture, a plat of recorded under Film Code No. 469030 of the Harris County Map Record (H.C.M.R.) and also described in Deed conveyed from HCC-TC, LLC to Houston Community College System, dated May 15, 2008 and recorded under Harris County Clerk's File Number (H.C.C.F. No.) 20080264805, Film Code No. 056-80-2314 of the Official Public Records of Real Property (O.P.R.O.R.P.), Harris County, Texas. Said 0.0611 acre of land being more particularly described by metes and bounds as follows;

COMMENCING at a 5/8-inch iron rod with cap, having the State Plane Coordinates of N=13,850,512.32, E=3,059,732.86, found in the west Right-of-Way (R.O.W.) line of Lumpkin Road (60' R.O.W.) as recorded under Volume 3103, Page 232 of the H.C.D.R. and the common east corner of Unrestricted Reserve "C" of said HCC-TC Venture, and a called 0.310 acre tract conveyed to Centerpoint Energy Houston Electric, LLC as recorded under Volume 3636, Page 695 of the H.C.D.R.;

THENCE, North 40°55'39" East, along the west R.O.W. line of said Lumpkin Road, a distance of 67.48 to the POINT OF BEGINNING having the State Plane Coordinates of N=13,850,563.30, E=3,059,777.05 and the common east corner of aforesaid Unrestricted Reserve "D" and said 0.310 acre tract, same being also the southeast corner of the herein described parcel, from which a 5/8-inch iron rod w/cap found bears North 76°39'44" East-0.45 feet;

THENCE, South 88°44'37" West, departing the west R.O.W. line of said Lumpkin Road, along the common north line of said 0.310 acre tract and the south line of aforesaid Unrestricted Reserve "D", a distance of 7.50 feet to a 5/8-inch iron rod with cap stamped "KUO" set for southwest corner of therein described parcel;

THENCE, in a northeasterly direction, along a curve to the left having a radius of 455.01 feet, an arc length of 273.07 feet, a central angle of 34°23'07" and a chord bearing North 14°46'18" East and a distance of 268.99 feet to a 5/8 inch iron rod with cap stamped "KUO" set in the west R.O.W. line of said Lumpkin Road and the north corner of the herein described parcel;

THENCE, South 02°37'48" East, along the west R.O.W. line of said Lumpkin Road, a distance of 80.25 feet to the beginning of a tangent curve to the right;

THENCE, in a southwesterly direction, continuing along with the west R.O.W. line said Lumpkin Road, along with the arc of said curve to the right having a radius of 250.00 feet, an arc length of 190.06 feet, a central angle of 43°33'27" and a chord bearing South 19°08'56" West and a distance of 185.51 feet to the beginning of a tangent line;

THENCE, South 40°55'39" West, continuing along the west R.O.W. line of said Lumpkin Road, a distance of 5.98 feet to the POINT OF BEGINNING of the herein described parcel containing a computed 0.0611 acre (2,663 square feet) of land, more or less.

George L. Bellows Survey
Abstract No. 3
Harris County, Texas

Parcel No. AY14-025
0.0611 Ac. (2,663 Sq. Ft.)
Page No. 2 of 2

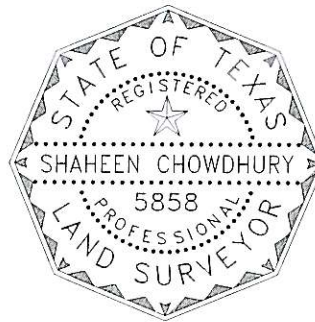
All bearings and distances are based on Texas State Plane Coordinate System, South Central Zone, NAD 83 (CORS96). All distances are in surface.

The coordinates shown hereon are Texas South Central Zone No. 4204 State Plane Grid Coordinates (NAD83) and may be brought to surface by dividing by the combined scale factor 0.999870017.

A survey plat has been prepared in association with this field note description.

Compiled By:

Shaheen Chowdhury
Shaheen Chowdhury
Registered Professional Land Surveyor
Texas Reg. No. 5858



Kuo & Associates, Inc.
10700 Richmond Ave., Suite 113
Houston, Texas 77042
Ph.: (713) 975-8769

Date: 10/11/2013

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
5	Proposed Settlement Between Fred Satchel and HCC	Renee Byas Destinee Waiters

RECOMMENDATION

Authorize and Ratify settlement and release of claims agreement between Fred Satchel and Houston Community College.

DESCRIPTION OR BACKGROUND

Upon settlement Mr. Satchel will forgo any and all claims against HCC regarding his employment, including current litigation.

STRATEGIC GOAL ALIGNMENT

Strategy Initiative: Support Innovation

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
6	Proposed Settlement Between Martin See and HCC	Renee Byas Destinee Waiters

RECOMMENDATION

Authorize and Ratify settlement and release of claims agreement between Martin See and Houston Community College.

DESCRIPTION OR BACKGROUND

Upon settlement Mr. See will forgo any and all claims against HCC regarding his employment, including current litigation.

STRATEGIC GOAL ALIGNMENT

Strategy Initiative: Support Innovation

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
7	Investment Report for the Month of February	Renee Byas Thomas Estes

RECOMMENDATION

Approve the Investment Report for the month of February.

COMPELLING REASON/RATIONALE

Monthly report advises the Board as to the status of the investment portfolio and complies with the law.

DESCRIPTION OR BACKGROUND

This report is required by the Public Funds Investment Act (Sec. 2256.023) to be submitted to the governing body of Houston Community College no less than quarterly.

FISCAL IMPACT

The interest income earned and earnings credit for the month totaled \$189,166 and the interest income earned and earnings credit for the fiscal year-to-date totaled \$1,219,448.

The Investment Report attached identifies HCC's investment holdings for the month ending February 28, 2014. It includes the unexpended proceeds of the various bond issues. The portfolio is highly liquid and secure with 93% of the assets invested in local government pools, money market funds and short-term certificates of deposit. All pools and money market funds are rated at the highest level. Certificates of deposit, high yield savings and other bank deposits are secured with U.S. Treasuries/agencies. The balance of the portfolio is invested in government-sponsored entities/agencies with "AAA" credit ratings. Interest rates have remained historically low. The weighted average interest rate (WAR) at February 28, 2014 is .37%.

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

Attachment Title(s): **Investment Report - February 2014**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

HOUSTON COMMUNITY COLLEGE SYSTEM
INVESTMENT PORTFOLIO COMPOSITION
As of FEBRUARY 28, 2014

Beginning Book Value (FEBRUARY 1, 2014)	\$	588,193,983
Beginning Market Value (FEBRUARY 1, 2014)	\$	587,136,408
Additions/subtractions (Book value - Net)	\$	43,044,100
Change in Market value	\$	77,341
Ending Book value (FEBRUARY 28, 2014)	\$	631,238,083
Ending Market value (FEBRUARY 28, 2014)	\$	630,257,663
Unrealized Gain/(Loss)	\$	(980,420)
WAM (93% of Portfolio's weighted average maturity - All Funds)		1

This report is in compliance with the investment strategies approved in Houston Community College System investment policy and is in accordance with the Public Funds Investment 1999.

Note: This month's Investment does not include \$49,767,271 with Bank Of America which is earning higher than market yield from earning credits.

INVESTMENTS
INVENTORY HOLDINGS REPORT (OPERATING AND OTHERS)
As of FEBRUARY 28, 2014

Description	Held At	% of Total Investment	Coupon Fund	Purchase Rate	Maturity Date	Par	Beginning	Beginning	Purchased	Ending	Ending	Change in	Unrealized	
							Mkt. Value	Book Value	(Redeemed)	Book Value	Mkt. Value	Mkt. Value	Gain/(Loss)	
Fannie Mae ARM Pool 708686	Bank of America	0.01%	7300	2.48%	02/22/05	05/01/33	54,857	58,399	56,442	(176)	56,266	58,390	174	2,125
Fannie Mae ARM Pool 805454	Bank of America	0.01%	7300	2.64%	12/23/04	12/01/34	70,682	74,891	76,765	(224)	76,541	74,826	153	(1,715)
Federal Farm Credit Bank US Domestic Bond	Bank of America	0.16%	1110	0.40%	08/03/12	08/03/15	1,000,000	1,001,636	1,000,000	0	1,000,000	1,001,903	267	1,903
Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Not	Bank of America	0.32%	1110	1.50%	07/30/12	07/30/27	2,000,000	1,844,328	2,000,000	0	2,000,000	1,851,634	7,306	(148,366)
Federal Farm Credit Bank US Domestic Bond Unsecured	Bank of America	0.16%	1110	0.38%	06/25/12	06/18/14	1,000,000	1,001,106	1,000,000	0	1,000,000	1,000,802	(304)	802
Federal Home Loan Bank US Domestic unsecured Bond	Bank of America	0.00%	1110	0.35%	06/25/12	02/25/14	1,000,000	1,000,165	1,000,000	(1,000,000)	-	-	-	-
Federal Farm Credit Bank US Domestic Bond	Bank of America	0.00%	1110	0.43%	08/06/12	08/06/15	1,000,000	1,000,020	1,000,000	(1,000,000)	-	-	-	-
Freddie Mac Domestic MTN Unsecured Bond	Bank of America	0.16%	1110	1.00%	08/22/12	02/22/18	1,000,000	976,779	1,000,000	0	1,000,000	978,053	1,274	(21,947)
Fannie Mae US Domestic Multi-step CPN Bond Structured Note	Bank of America	0.32%	1110	1.00%	08/27/12	08/27/27	2,000,000	1,890,660	1,990,000	0	1,990,000	1,899,496	8,836	(90,504)
Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Not	Bank of America	0.17%	8113	2.00%	07/30/12	07/30/27	1,080,000	986,472	1,080,000	0	1,080,000	990,678	4,206	(89,322)
Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Not	Bank of America	0.25%	8113	2.00%	08/27/12	11/27/24	1,600,000	1,456,560	1,600,000	0	1,600,000	1,465,590	9,030	(134,410)
Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Not	Bank of America	0.42%	7306	2.00%	07/30/12	07/30/27	2,675,000	2,425,741	2,675,000	0	2,675,000	2,437,725	11,984	(237,275)
Federal Farm Credit Bank US Domestic Unsecured	Bank of America	1.58%	7370	1.00%	04/11/13	04/11/18	10,000,000	9,857,280	10,000,000	0	10,000,000	9,877,020	19,740	(122,980)
Federal Home Loan Bank US Domestic Unsecured	Bank of America	0.79%	7370	0.70%	04/17/13	01/17/17	5,000,000	4,994,395	5,000,000	0	5,000,000	4,990,820	(3,575)	(9,180)
Federal Home Loan Bank US Domestic Multi-step cpn Bond Structured Not	Bank of America	1.58%	7370	0.80%	06/13/13	06/13/18	10,000,000	9,831,800	10,000,000	0	10,000,000	9,853,170	22,090	(146,830)
Fannie Mae US Domestic Multi-step CPN Bond Fannie Mae Structured Not	Bank of America	0.79%	7370	1.13%	07/18/13	07/18/18	5,000,000	5,021,120	5,000,000	0	5,000,000	5,017,280	(3,840)	17,280
Fixec Time Deposit	Unity Bank	0.02%	1110	0.31%	06/09/13	06/09/14	100,000	100,000	100,000	0	100,000	100,000	0	0
Fixec Time Deposit	Unity Bank	0.02%	1110	0.55%	10/18/13	10/18/14	150,000	150,000	150,000	0	150,000	150,000	0	0
Plant Fund Interest Checking (10060-7201)	Bank Of America	0.01%	7201	0.16%	01/01/14		66,400	66,400	3	66,403	66,403	0	0	
Debt Service 2001A Bond Int Checking (10080)	Bank Of America	8.25%	8113	0.16%	01/01/14		2,060,840	2,060,840	50,000,071	52,060,911	52,060,911	0	0	
Checking Account- 10010-7306-2006 Jr. lien	Bank Of America	0.00%	7306	0.16%	01/01/14		229	229	0	229	229	0	0	
Interest bearing checking (10090)	Bank Of America	0.31%	7300	0.25%	01/01/14		1,929,916	1,929,916	446	1,930,362	1,930,362	0	0	
Managed PFI Account-10100-1110	Bank Of America	3.96%	1110	0.16%	01/01/14		30,004,849	30,004,849	(5,000,657)	25,004,192	25,004,192	0	0	
Merrill Lynch, Pierce, Fenner & smith (1110)	Bank Of America	0.01%	1110	0.03%	01/01/14		31,885	31,885	0	31,885	31,885	0	0	
Merrill Lynch, Pierce, Fenner & smith (3110)	Bank Of America	0.00%	3110	0.03%	01/01/14		5,050	5,050	0	5,050	5,050	0	0	
Merrill Lynch, Pierce, Fenner & smith (7xxx)	Bank Of America	0.00%	7110	0.03%	01/01/14		1,568	1,568	0	1,568	1,568	0	0	
Merrill Lynch, Pierce, Fenner & smith (7306)	Bank Of America	0.07%	7306	0.03%	01/01/14		417,226	417,226	3	417,229	417,229	0	0	
Public Fund Money Market_Premier (1110)	Regions Bank	2.92%	1110	0.22%	01/01/14		17,028,547	17,028,547	1,412,508	18,441,055	18,441,055	0	0	
Public Fund Money Market_Premier (7160)	Regions Bank	0.00%	7160	0.22%	01/01/14		9,500	9,500	0	9,500	9,500	0	0	
Public Fund Money Market_Premier (7160)	Regions Bank	0.32%	7160	0.22%	01/01/14		1,152,256	1,152,256	851,700	2,003,956	2,003,956	0	0	
Public Fund Money Market_Premier (7208)	Regions Bank	0.95%	7208	0.22%	01/01/14		6,430,100	6,430,100	(420,386)	6,009,714	6,009,714	0	0	
Public Fund Money Market_Premier (7140)	Regions Bank	0.00%	7140	0.22%	01/01/14		17,431	17,431	2	17,433	17,433	0	0	
Public Fund Money Market_Premier (7206)	Regions Bank	2.80%	7206	0.22%	01/01/14		17,971,379	17,971,379	(275,151)	17,696,228	17,696,228	0	0	
Public Fund Money Market_Premier (7308)	Regions Bank	0.17%	7308	0.22%	01/01/14		2,609,587	2,609,587	(1,562,598)	1,046,989	1,046,989	0	0	
Public Fund Money Market_Premier (7309)	Regions Bank	0.36%	7309	0.22%	01/01/14		2,262,607	2,262,607	304	2,262,911	2,262,911	0	0	
Chase High Yield Savings (fund 7150)	Chase Bank	0.01%	7150	0.07%	01/01/14		43,046	43,046	13	43,059	43,059	0	0	
Chase High Yield Savings (fund 7170)	Chase Bank	1.57%	7170	0.07%	01/01/14		10,641,684	10,641,684	(746,189)	9,895,496	9,895,496	0	0	
Chase High Yield Savings (fund 7204)	Chase Bank	0.03%	7207	0.07%	01/01/14		173,502	173,502	53	173,555	173,555	0	0	
Chase High Yield Savings (fund 7207)	Chase Bank	0.01%	7305	0.07%	01/01/14		36,547	36,547	11	36,558	36,558	0	0	
Chase High Yield Savings (fund 7300)	Chase Bank	0.01%	7204	0.07%	01/01/14		75,417	75,417	23	75,440	75,440	0	0	
Chase High Yield Savings (fund 7309)	Chase Bank	0.07%	7309	0.07%	01/01/14		881,747	881,747	(423,452)	458,295	458,295	0	0	
Chase High Yield Savings (fund 1110)	Chase Bank	4.17%	1110	0.07%	01/01/14		14,698,168	14,698,168	11,609,692	26,307,860	26,307,860	0	0	
Chase High Yield Savings (fund 7307)	Chase Bank	0.16%	7307	0.07%	01/01/14		1,037,110	1,037,110	318	1,037,428	1,037,428	0	0	
Chase High Yield Savings (fund 7305)	Chase Bank	0.01%	7305	0.07%	01/01/14		47,930	47,930	15	47,945	47,945	0	0	
Chase High Yield Savings (fund 7370)	Chase Bank	2.53%	7370	0.07%	01/01/14		26,345,246	26,345,246	(10,404,886)	15,940,360	15,940,360	0	0	
Chase High Yield Savings (fund 7203)	Chase Bank	0.27%	7203	0.07%	01/01/14		1,737,610	1,737,610	(18,498)	1,719,112	1,719,112	0	0	
Chase High Yield Savings (fund 7306)	Chase Bank	0.05%	7306	0.07%	01/01/14		288,502	288,502	89	288,591	288,591	0	0	
Chase High Yield Savings -Stable(fund 7207)	Chase Bank	1.53%	7207	0.18%	01/01/14		10,461,999	10,461,999	(807,876)	9,654,123	9,654,123	0	0	
Chase High Yield Savings -Stable(fund 7370)	Chase Bank	21.39%	7370	0.18%	01/01/14		135,000,122	135,000,122	18,635	135,018,758	135,018,758	0	0	
Chase High Yield Savings -Stable(fund 1110)	Chase Bank	0.90%	1110	0.18%	01/01/14		4,877,016	4,877,016	809,993	5,687,009	5,687,009	0	0	
Certificate of Deposit (Fund 1110)	Chase Bank	5.23%	1110	0.75%	07/25/13	01/24/15	33,027,309	33,027,309	0	33,027,309	33,027,309	0	0	
Certificate of Deposit (Fund 7203)	Chase Bank	0.23%	7203	0.49%	07/25/13	01/24/15	1,481,266	1,481,266	0	1,481,266	1,481,266	0	0	
Certificate of Deposit (Fund 7150)	Chase Bank	0.00%	7203	0.49%	07/25/13	01/24/15	2,232	2,232	0	2,232	2,232	0	0	
Certificate of Deposit (Fund 7207)	Chase Bank	0.00%	7203	0.49%	07/25/13	01/24/15	16,465	16,465	0	16,465	16,465	0	0	
Certificate of Deposit (Fund 7305)	Chase Bank	0.00%	7305	0.49%	07/25/13	01/24/15	2,485	2,485	0	2,485	2,485	0	0	
Certificate of Deposit (Fund 7306)	Chase Bank	0.00%	7306	0.49%	07/25/13	01/24/15	14,957	14,957	0	14,957	14,957	0	0	
Certificate of Deposit (Fund 7307)	Chase Bank	0.06%	7307	0.49%	07/25/13	01/24/15	384,598	384,598	0	384,598	384,598	0	0	
Certificate of Deposit (Fund 7300)	Chase Bank	0.01%	7300	0.49%	07/25/13	01/24/15	70,689	70,689	0	70,689	70,689	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	7.92%	7370	0.43%	03/22/13	09/22/15	50,000,000	50,000,000	0	50,000,000	50,000,000	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	4.75%	7370	0.69%	03/22/13	03/22/17	30,000,000	30,000,000	0	30,000,000	30,000,000	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	3.17%	7370	0.99%	03/25/13	03/22/18	20,000,000	20,000,000	0	20,000,000	20,000,000	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	4.75%	7370	0.21%	03/22/13	09/22/14	30,000,000	30,000,000	0	30,000,000	30,000,000	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	3.17%	7370	0.28%	04/03/13	04/03/15	20,000,000	20,000,000	0	20,000,000	20,000,000	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	6.34%	7370	0.50%	04/03/13	04/03/16	40,000,000	40,000,000	0	40,000,000	40,000,000	0	0	
Certificate of Deposit (Fund 7370)	Chase Bank	3.17%	7370	1.02%	04/03/13	04/03/18	20,000,000	20,000,000	0	20,000,000	20,000,000	0	0	
Corporate Overnight Fund	Lone Star	0.25%	1110	0.11%	01/01/14		1,595,314	1,595,314	126	1,595,441	1,595,441	0	0	
Tex Pool (General Fund)	State Street Bank	1.24%	1110	0.03%	01/01/14		7,843,657	7,843,657	171	7,843,828	7,843,828	0	0	
Tex Pool (Limited Tax Bond - 2003)	State Street Bank	0.11%	8300	0.03%	01/01/14		681,789	681,789	15	681,804	681,804	0	0	
Total		100.00%					587,136,408	588,193,983	43,044,100	631,238,083	630,257,663	77,341	(980,420)	

**INVESTMENTS
EXECUTIVE SUMMARY
INVENTORY HOLDINGS REPORT
February 28, 2014**

	<u>Ending Book Value</u>	<u>Ending Market Value</u>	<u>Unrealized Gain (Loss)</u>
US Agencies	42,477,807	41,497,387	(980,420)
Local government pools	10,121,073	10,121,073	-
Money market funds	47,943,518	47,943,518	-
High yield savings	206,383,588	206,383,588	-
Certificates of deposit	245,250,000	245,250,000	-
Interest bearing checking	79,062,097	79,062,097	-
Total	<u>631,238,083</u>	<u>630,257,663</u>	<u>(980,420)</u>

WAR (weighted average interest rate)

0.37%

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
8	Monthly Finance Statement for April 2014	Renee Byas Thomas Estes Karla Bender

DISCUSSION

Accept the financial report for the month of April 2014.

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

Attachment Title: **Financial Report (Will be provided under a separate cover)**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
9	Approve Payment to Gardere Wynne Sewell LLP for Professional Legal Services Rendered Through March 31, 2014	Destinee Waiters

RECOMMENDATION

Approve payment of Gardere Wynne Sewell LLP invoice #1142935 for professional legal services rendered through March 31, 2014.

COMPELLING REASON/RATIONALE

Gardere Wynne Sewell LLP is assisting HCC with protecting the tangible and intangible assets of HCC.

DESCRIPTION OR BACKGROUND

A copy of the invoice will be available for the Trustees to review prior to the regular Board meeting.

FISCAL IMPACT

\$11,430.00

STRATEGIC GOAL ALIGNMENT

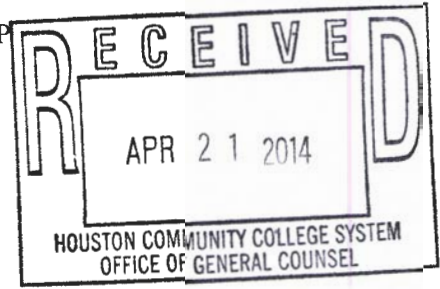
Strategic Initiative: Support Innovation

Attachment Title(s): **Gardere Wynne Sewell LLP Invoice #1142935 dated April 8, 2014**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

GARDERE WYNNE SEWELL LLP
ATTORNEYS AND COUNSELORS
1000 LOUISIANA SUITE 3400
HOUSTON, TEXAS 77002-5011
(713) 276-5500
TAX I.D. 75-0730814



Houston Community College System
Attn: Destinee Waiters
PO Box 667517
Also via email to : destinee.waiters@hccs.edu
Houston, TX 77266

April 8, 2014
Invoice Number: 1142935
Due within 30 days of receipt
Client: 139728

REMITTANCE ADVICE

Re: Matter: 000001 Procurement Issues

Total Fees	11,115.00
Total Disbursements	315.00

TOTAL CURRENT BILL \$ 11,430.00

Outstanding Receivables as of April 8, 2014 for the matter indicated above:

INVOICE #: 1134869	02/13/14	48,716.50
INVOICE #: 1139862	03/07/14	26,848.50

TOTAL OUTSTANDING \$ 75,565.00

TOTAL DUE AND OUTSTANDING \$ 86,995.00

cc: Susan Gram
Via email: susan.gram@hccs.edu

Please return this remittance page with your payment to:

Gardere Wynne Sewell LLP, P.O. Box 660256, Dallas, TX 75266-0256 (payments only) Payment can also be made by WIRE to: Amegy Bank, 2501 North Harwood Street, Dallas, Texas 75201 - ABA routing number: 113011258, Account name: Gardere Wynne Sewell LLP, Account# 53271439 For INTERNATIONAL WIRES: Amegy Bank, SWIFT SWBK US44, Important: Please reference a Client # and/or Invoice#

ACTION ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
10	Payment to Bracewell & Giuliani LLP for Professional Services Rendered Through March 31, 2014	Renee Byas Destinee Waiters

RECOMMENDATION

Approve payment of Bracewell & Giuliani invoice #21578082 for professional services rendered as General Counsel to the Board through March 31, 2014.

COMPELLING REASON/RATIONALE

Bracewell & Giuliani, LLP, as Board counsel, assists HCC Trustees with protecting the tangible and intangible assets of HCC.

DESCRIPTION OR BACKGROUND

A copy of the invoice will be available for the Trustees to review prior to the Regular Board meeting.

FISCAL IMPACT

\$85,152.50

STRATEGIC GOAL ALIGNMENT

Strategic Initiative: Support Innovation

Attachment Title(s): **Invoice #21578082 (March 2014)**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

Litigation (Personnel Matters)

General Counsel

042170.00A160	GCB	\$85,152.50
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Total Litigation

Total General

\$85,152.50

Grand Total

REPORT ITEM

Meeting Date: May 8, 2014

Committee: *Facilities and Finance*

ITEM NO.	ITEM TITLE	PRESENTER
11	Report on Interlocal & Cooperative Contracts Competitively Awarded	Renee Byas Thomas Estes Rogelio Anasagasti

DISCUSSION

Provide an update on interlocal and cooperative, competitive contract awards completed administratively.

DESCRIPTION OR BACKGROUND

The Board of Trustees authorized the Chancellor to negotiate and execute interlocal and cooperative contracts that are budgeted (not to exceed \$500,000) during the June 25, 2013 Regular Meeting.

In accordance with Chapter 44.031(a) of the Texas Education Code and Chapter 791 of the Government Code, the use of interlocal and cooperative contracts is a national best practice and an important procurement tool that allows HCC to leverage its buying power across the aggregated volume of participating agencies while ensuring a best value award. Additionally, this method of procurement enables HCC to be most competitive in our acquisition strategy, reduce cost and create value through collaborative and shared efforts and adoption of best practices.

At the request of the Board, the attached report, includes those interlocal and cooperative, competitive contract awards completed administratively during the second quarter of FY14.

FISCAL IMPACT

All purchases completed under an Interlocal or Cooperative contract will be funded through the current budget and/or grant funded when applicable. Any award under an interlocal or cooperative contract shall not exceed \$500,000 without Board approval.

The estimated project cost is noted for each item in the attached.

Small Business

All small business measures applied under an Interlocal or Cooperative contract will be adhered to.

STRATEGIC INITIATIVES ALIGNMENT

Strategic Initiative: Support Innovation

Attachment Title(s): **Interlocal & Cooperative Report (December 1, 2013 - February 28, 2014)**

This item is applicable to the following:

Central Coleman Northeast Northwest Southeast Southwest 3100

**Interlocal & Cooperative Contracts Competitively Awarded
December 1, 2013 - February 28, 2014**

Vendor Name	PO Date	Description	Cooperative Contract Name/Number	PO amount
Integrated AV Systems	December 3, 2013	Audio visual equipment for Southeast College - Fraga Campus	Texas A & M Master Contract Number #M000551	\$ 165,218.00
Apple Computer	December 12, 2013	Computer Replacement for Southwest College	TX Dept. of Information Resources Contract DIR-SDD-2068 Contract Code 53840	\$ 67,918.56
Apple Computer	December 12, 2013	Computer Replacement for Northeast College	TX Dept. of Information Resources Contract DIR-SDD-2068 Contract Code 53840	\$ 93,018.24
Oracle America, Inc.	December 12, 2013	Procure to Pay PeopleSoft upgrade (Time & Exhibit services, eConsulting & Hosting services)	TX Dept. of Information Resources Contract DIR-SDD-1695	\$ 284,313.00
Kratos Public Safety & Security Inc.	December 18, 2013	Provide and install complete access control system for Southwest College -Bissonnet Campus	TX Dept. of Information Resources Contract DIR-SDD-2197	\$ 73,906.88
Integrated AV Systems	December 18, 2013	Audio visual equipment for Southeast College - Workforce Building	Texas A & M Master Contract Number #M000551	\$ 155,439.00
Sology LLC	December 18, 2013	Install 15 IP video cameras & 1 media server plus professional services & training for IP video surveillance system at Northeast - Alief Bissonnet Campus	TX Dept. of Information Resources Contract DIR-SDD-1856	\$ 50,826.00
The Spearhead Group	December 17, 2013	EPM Data Warehouse Project temporary personnel working on the EPM Data Warehouse Project through August 31, 2014	Houston Galveston Area Council (HGAC) Contract #TS06-11	\$ 171,128.00
The Spearhead Group	December 17, 2013	PeopleSoft HR project temporary personnel to augment current business systems staff to support PS HR upgrade through August 31, 2014	Houston Galveston Area Council (HGAC) Contract #TS06-11	\$ 132,000.00
The Spearhead Group	December 18, 2013	PeopleSoft HR project temporary personnel to augment current business systems staff to support PS HR upgrade and system enhancements	Houston Galveston Area Council (HGAC) Contract #TS06-11	\$ 138,000.00
Precision Task Group	January 9, 2014	Temporary personnel to assist Financial Aid Dept. under the Automation Process effort through March 31, 2014	TX Dept. of Information Resources Contract DIR-SDD-2358	\$ 79,200.00
Kratos Public Safety & Security Inc.	January 13, 2014	Video Surveillance for Northeast College - North Forest Campus	TX Dept. of Information Resources Contract DIR-SDD-2197	\$ 78,263.97
Oracle America, Inc.	January 27, 2014	PeopleSoft Finance project, Oracle to assist installation & certification of the new Hyperion hardware & software.(Phase II of PS Finance 9.1)	TX Dept. of Information Resources Contract DIR-VPC-03-018	\$ 52,000.00
The Spearhead Group	January 30, 2014	Additional resources to partner with CedarCrestone to assist with the Budget Office Hyperion System (Phase II) through July 31, 2014	Houston Galveston Area Council (HGAC) Contract #TS06-11	\$ 84,472.00
The Spearhead Group	February 1, 2014	PeopleSoft temporary personnel to backfill Student Services group to help augment the staff with technical consultant through May 31, 2014	Houston Galveston Area Council (HGAC) Contract #TS06-11	\$ 69,380.00
Separation Systems Consultants	February 27, 2014	Installation of 4 monitor wells, collection of soil & groundwater samples, completion of a drinking water survey, & assessment report due to previous removal of 4 underground petroleum storage tanks at 3100 Main	The Cooperative Purchasing Network (TCPN) Contract # R5068	\$ 66,656.60
CedarCrestone	February 28, 2014	PeopleSoft Finance Project implementation of Budget Office Hyperion System	TX Dept. of Information Resources Contract DIR-SDD-2173	\$ 144,000.00

Note: This list represents administrative awards between \$50K and \$500K in accordance with the June 25, 2013 Interlocal and Cooperative Contract Authorization as approved by the Board of Trustees.